

IDEA PUBLIC SCHOOLS BOARD POLICY MANUAL
POLICY GROUP 3 – STUDENTS
ATTENDANCE FOR CREDIT

PG-3.205

Sec. 1. ATTENDANCE FOR CREDIT

Except as provided below and in accordance with IDEA Public Schools' ("IDEA") open-enrollment charter contract, a student shall not be given credit for a class unless the student is in attendance 90% of the days the class is offered.

This restriction does not apply to a student who receives credit by examination for a class as provided by Texas Education Code § 28.023. *Tex. Educ. Code § 25.092(a-2).*

A student's excused absence resulting from a serious or life-threatening illness or related treatment may not be considered in determining whether the student has satisfied IDEA's attendance requirements. *Tex. Educ. Code § 25.092(a-3).*

Excepted as noted above, IDEA attendance requirements include both excused and unexcused absences.

A student who attends fewer than 90% percent of the days the class is offered may be referred to the Attendance Committee to determine how the student may regain credit.

Sec. 2. ATTENDANCE COMMITTEE

The Board authorizes the formation of an Attendance Committee or as many Attendance Committees as necessary for efficient implementation of this Policy. The Superintendent is authorized to make specific appointments of Attendance Committee members in accordance with legal requirements.

Attendance Committee Guidelines

The Attendance Committee will use the following guidelines:

1. Excepted as noted in Section 1 above, all absences will be considered in determining whether a student has attended the required percentage of days.
2. If makeup work is completed, absences for the reasons listed at Board Policy PG- 2.107 (Compulsory Attendance) will be considered days of attendance for this purpose.
3. A transfer or migrant student begins to accumulate absences only after he or she has enrolled in IDEA.
4. For a student transferring into IDEA after school begins, only those absences after enrollment will be considered.
5. In reaching a decision about the student's absences, the Attendance Committee will attempt to ensure that it is in the best interest of the student.
6. The Attendance Committee will consider the acceptability and authenticity of documented reasons for the student's absences.

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7. The Attendance Committee will consider whether the absences were for reasons over which the student or the student's parent could exercise any control.
8. The Attendance Committee will consider the extent to which the student has completed all assignments, mastered the essential knowledge and skills, and maintained passing grades in the course or subject.
9. The student, parent will be given an opportunity to present any information to the Attendance Committee about the absences and to talk about ways to earn or regain credit.
10. The Attendance Committee will consider whether the student has mastered the essential knowledge and skills and maintained passing grades in the course or subject.

a) *Conditions for Awarding Credit*

The Attendance Committee may utilize any of the following conditions for regaining credit for students with excessive absences:

1. Attending summer school.
2. Attending tutorial sessions, including Saturday school or before- or after-school programs.
3. Completing additional assignments, as determined by the Committee or teacher.
4. Maintaining attendance standards for the remainder of the semester.

A student must earn a passing grade in order to receive credit.

b) *Appeal*

The student or parent may appeal the Attendance Committee's decision to the Board by filing a written request with the Superintendent in accordance with Board Policy PG- 3.30 (Parent and Student Complaints and Grievances).

Sec. 3. WITHDRAWAL FOR NONATTENDANCE

IDEA may withdraw a student under the age of 19 for nonattendance ten days after the student last attended if the student's whereabouts are unknown. *Student Attendance Accounting Handbook* § 3.4.3.

IDEA may revoke for the remainder of the school year the enrollment of a student 19 years of age or older who has more than five unexcused absences in one semester, except that <<School Name>> may not revoke enrollment on a day on which the student is physically present at school. *Tex. Edu. Code* § 25.085(e).

Sec. 4. ADMINISTRATIVE PROCEDURES

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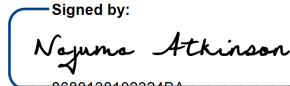
IDEA shall formally implement administrative procedures as reasonably necessary to properly administer this policy and to adhere to applicable law and rule. In doing so, IDEA shall not adopt, and are prohibited from adopting, an administrative procedure that conflicts with applicable law or this policy. Accordingly, IDEA shall confer with the Board or legal counsel before deviating from the requirements set forth in this policy. In the event that a deviation from this policy becomes necessary, IDEA shall either recommend an amendment to this policy or the Board's approval of a specific deviation, including the purpose, scope and duration of the requested deviation.

Sec.5. DATE ADOPTED AND EFFECTIVE

As set forth in the pertinent minutes to the meeting of the Board, the Board adopted this policy on October 20, 2026, and it became effective on October 26, 2026. This policy shall be retained until superseded, expired, or discontinued and for five (5) years thereafter in accordance with state law.

Sec. 6. CERTIFICATION

The Undersigned, being the Secretary of the Corporation, hereby certifies that the foregoing represents a true copy of the Board Policy relating to Attendance for Credit, as originally adopted by the Board on October 20, 2026, and as subsequently amended by the Board on October 20, 2026 which Policy, as amended, is in full force and effect and has not been revoked or amended.

Signed by:

 8680138102324BA...
 Naj Atkinson, Secretary

10/23/2026
 Date Certified

DATE ISSUED: October 20, 2026

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