IDEA Public Schools

IDEA Headquarters
2115 W. Pike Boulevard
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Addendum No. 2: RFP #11-CHTRBUS-1226

October 26, 2026

Solicitation	RFP #11-CHTRBUS-1226
Title	Texas District-Wide Charter Bus & Motor Coach Transportation Services
Addendum No.	2
Date Issued	Monday, October 26, 2026
Proposal Due Date	Friday, October 30, 2026, no later than 2:00 PM CST

Purpose

To: All Prospective Vendors

The following vendor-submitted questions were received in response to the referenced solicitation. Responses are provided below for the benefit of all prospective respondents.

Q1: How should pricing related to fuel surcharges and fuel price adjustments be submitted on the proposal pricing sheet? Should vendors provide:

- A base rate plus a separate fuel surcharge based on current fuel prices, or
- An all-inclusive rate with fuel already incorporated?

How should the fuel adjustment provision in the RFP be applied, particularly given fuel price volatility?

A1: Respondents may submit either an all-inclusive rate with fuel incorporated or a base rate with a separately disclosed fuel surcharge. In either case, proposed pricing must account for all anticipated fuel costs based on fuel prices in effect at proposal submission.

Complete the official Attachment K pricing workbook as follows:

- Fuel included in the rate: State “No Separate Fuel Surcharge.”
- Separate fuel surcharge proposed: Disclose the surcharge amount, rate, or calculation formula; any maximum surcharge or cap; and the methodology for reducing or eliminating the surcharge when the applicable fuel benchmark decreases. Fuel costs must not be counted twice.

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For subsequent fuel price adjustments, IDEA will use the EIA Weekly Gulf Coast (PADD 3) No. 2 Diesel Retail Price, with the baseline established from the price published for the week of the proposal submission deadline.

An adjustment may be requested when that benchmark increases or decreases by 5% or more from the established baseline or, following an approved adjustment, from the benchmark used for the most recently approved adjustment. The 5% threshold permits consideration of a request; it does not automatically authorize a surcharge or a 5% increase to the total transportation rate.

Adjustment requests must be submitted in writing with the applicable benchmarks, percentage change, and supporting calculation. Any approved adjustment applies only to the fuel-related component of the transportation charge. The methodology must operate consistently in both directions, including corresponding reductions when the benchmark decreases.

IDEA may approve, modify, or reject a requested adjustment. No fuel surcharge or fuel-related adjustment may be invoiced without IDEA's prior written approval. Submission of a proposed surcharge or methodology does not constitute IDEA's acceptance.

Q2: Would you like us to bid different types of vehicles, or would you like us to just bid school buses only?

A2: Vendors may submit pricing for the vehicle types identified on the pricing sheet. Additional vehicle types may be submitted as supplemental information and will be considered accordingly.

Q3: We have multiple types of vehicles. Can we bid all of the types of vehicles we have and give you pricing for everything depending on passenger count and trip needs?

A3: Yes. Vendors may provide pricing for all applicable vehicle types included on the pricing sheet and may submit additional vehicle pricing as supplemental documentation

Q4: Can we bid only some of the regions, or does it have to be all seven Texas regions?

A4: No. Vendors may propose service for one or more regions and should identify the regions they are capable of serving.

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Direct all questions regarding this solicitation in writing to IDEA's Procurement Department at solicitations@ideapublicschools.org.

Thank you,
IDEA Procurement & Contract Services



IDEA Public Schools

PRE-PROPOSAL MEETING

Texas District-Wide Charter Bus & Motor Coach Transportation Services

RFP #11-CHTRBUS-1226

Wednesday, October 21, 2026, at 10:30 AM CT

Virtual meeting via Microsoft Teams

Presented by: Mia Harris, Assistant Director of Procurement

MEETING GUIDELINES

Welcome! Here is how today works

Please take a moment to sign in before we get started.



Meeting is recorded

Today's session will be recorded and transcribed for future reference.



Sign in using the chat

Type your name, title, phone number, email address, and organization in the chat.



Questions

Come off mute or type in the chat during Q&A. Official answers are issued in writing through an addendum.

AGENDA

What we will cover today

1. Welcome and meeting guidelines
2. Point of contact and disclaimer
3. About IDEA Public Schools
4. Solicitation overview and scope of work
5. Key dates
6. Proposal format and submission
7. Evaluation criteria
8. Questions and closing



POINT OF CONTACT

One channel for all communication



All inquiries regarding this solicitation should be directed to IDEA's

Procurement Department

solicitations@ideapublicschools.org



QUESTIONS DUE

Thursday, Oct. 22

by 3:00 PM CT

DISCLAIMER

Please Note

This document serves to aid interested vendors doing business with IDEA. This document does not constitute legal advice or bind IDEA in any manner. Anything stated at this pre-submittal conference is not intended to change any terms and/or conditions stated in the advertised solicitation document. Any authorized changes will be made in writing in the form of an Addendum issued by IDEA's Procurement Department.



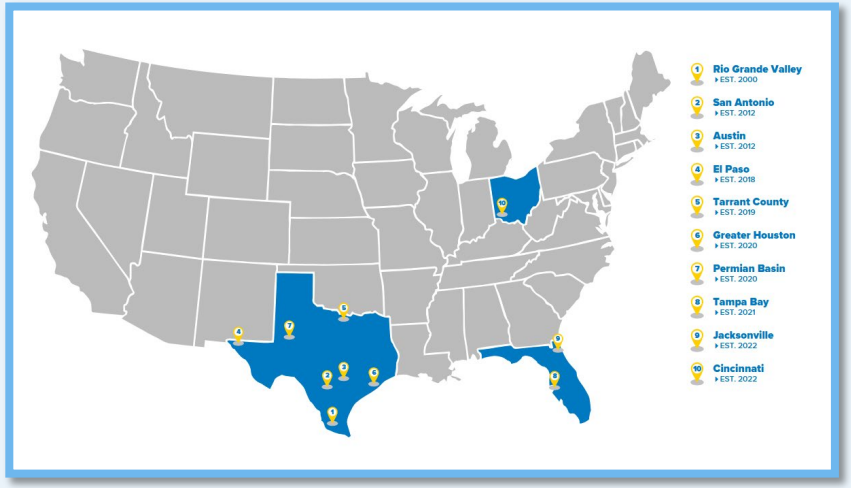
Who we are

IDEA Public Schools prepares students from underserved communities for success in college and citizenship.

160+ campuses

3 states: Texas, Ohio, and Florida

7 Texas regions covered by this RFP



Seven Texas regions

- Austin
- El Paso
- Houston
- Permian Basin
- Rio Grande Valley
- San Antonio
- Tarrant County

What we are buying and why



The detailed scope of work is in Part II of the RFP, pages 6 to 9.

The purchase

Charter bus and motor coach transportation from qualified, licensed providers, solicited under Texas Education Code § 44.031.

The need

Field trips, athletic and extracurricular travel, academic competitions, and staff travel across seven Texas regions.

The intended outcome

A dependable pool of qualified providers delivering safe, compliant, timely, and cost-effective service starting January 1, 2027.

VENDOR EXPECTATIONS

Scope of Work at a Glance

Safe, maintained vehicles

Clean, compliant vehicles inspected at least every three months, with a prompt replacement bus and driver for any breakdown.

Qualified drivers

CDL with passenger and school bus endorsements; safety, first aid, and CPR training; full background, drug, and alcohol screening.

Licensing and compliance

All required permits and operating authority, USDOT and Texas operating authority numbers, and reporting of all reportable accidents.

Quotes and trip approval

An itemized written quote for every trip. No trip begins without IDEA authorization and an approved purchase order.

Service area
San Antonio, Austin, El Paso, Houston, Permian Basin, Rio Grande Valley, and Tarrant County

Volume
No minimum trips, spend, or exclusivity guaranteed

Contract term
Jan. 1 to Dec. 31, 2027, plus up to four one-year renewals

Requirements to confirm before you submit

Requirement area	What vendors should confirm
Operating authority	All required permits, licenses, and registrations, plus USDOT and Texas operating authority numbers
Safety record	FMCSA SAFER Company Snapshot included with your proposal (inspections, out of service rates, crashes, rating)
Driver screening	CDL with passenger and school bus endorsements; criminal history, sex offender, driving record, drug, and alcohol checks
Insurance (Attachment C)	General liability $1M per occurrence and $2M aggregate; auto liability $1M; umbrella $5M; employer's liability; insurer rated A-VIII or better
Conflict disclosures	IDEA Conflict of Interest Form (Attachment D) and Texas Ethics Commission Form CIQ (Attachment E)
Master Charter Bus Agreement	Review Appendix B; list any exceptions on Attachment M (scored under Terms and Conditions)

The solicitation governs. This meeting does not replace a full review of its requirements.

PROCUREMENT CALENDAR

Key dates and deadlines

All dates are tentative and subject to change. All times are Central Time.



Wed, Oct. 14
RFP issued

Wed, Oct. 21, 10:30 AM
Pre-proposal meeting

Thu, Oct. 22, 3:00 PM
Questions due

Mon, Oct. 26
IDEA responses issued

Fri, Oct. 30, 2:00 PM
Proposals due

Nov. 2 to Nov. 13
Evaluation period

Tue, Dec. 8
Board approval

Fri, Jan. 1, 2027
Contract start

1 2 3 4 5 6 7 8

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PROPOSAL FORMAT

Organize your proposal in this order

Follow Part III, Proposal Submission & Requirements (pages 10 and 11). Clearly mark each section.

01	Cover Page
02	Executive Summary
03	Summary of Experience & Qualifications
04	Response to Evaluation Criteria
05	Cost Summary
06	Required Forms (Attachments A to O)
07	Appendix A: Campuses to be Serviced
08	Appendix B: Master Charter Bus Agreement
09	Appendix C: RFP Completion Checklist
10	SAFER Company Snapshot
11	Additional Documentation (optional)



Important

Failure to follow all of the proposal's organizational requirements may result in disqualification.

REQUIRED FORMS AND APPENDICES

Complete, sign, and include every form

Use Appendix C, the RFP Completion Checklist, to confirm every required item is in your proposal.

A Title Page	**F** Felony Conviction Disclosure Statement	**K** Proposed Pricing	**App A** Campuses to be Serviced
B Vendor Acknowledgement	**G** Certification Regarding Lobbying *Not required for this RFP*	**L** IRS Form W-9	**App B** Master Charter Bus Agreement
C Evidence of Insurance	**H** Federal Funds Contract Provisions *Not required for this RFP*	**M** Deviations and Exceptions	**App C** RFP Completion Checklist
D IDEA Conflict of Interest Form	**I** Reference Sheet	**N** Drug-Free Workplace Certification	**+** SAFER Company Snapshot
E Texas Ethics Commission Form CIQ	**J** Litigation, Terminations, Claims	**O** Child Support Certification	**+** Additional documentation (optional)

SUBMITTAL PROCEDURES

How to submit your proposal



Proposals due: Friday, October 30, 2026, no later than 2:00 PM CT

Public Purchase

Submit electronically through Public Purchase.

publicpurchase.com

Tyler Munis

Submit electronically through IDEA's Vendor Self Service portal (Texas only).

txselfservice.ideapublicschools.org

Mail or hand delivery

One (1) hard copy ORIGINAL and one (1) flash drive copy labeled with your name, to:

IDEA Public Schools
RFP #11-CHTRBUS-1226
Attn: Purchasing Department
2115 West Pike Blvd, Weslaco, TX 78596

Faxed or emailed proposals will not be accepted. Proposals remain valid for 120 days from the submission deadline unless otherwise stated in writing.

EVALUATION CRITERIA

How proposals will be scored

Address each published criterion directly in your response. Total possible score: 100%.

35% **Cost and Price**

Completeness, reasonableness, competitiveness, transparency, and all-inclusive value of pricing

20% **Technical and Operational Capacity**

Fleet, coverage, dispatch, availability, replacement response, and ability to meet the scope

15% **Safety and Regulatory Compliance**

Driver qualifications, screening, training, vehicle maintenance, inspections, permits, and safety record

15% **Terms and Conditions**

Acceptance of the solicitation and Master Charter Bus Agreement, and the nature of any exceptions

10% **Relevant Experience and Past Performance**

Comparable student transportation experience, references, reliability, and complaint resolution

5% **Responsiveness and Service Coverage**

Prompt response across IDEA's Texas regions, including urgent needs and service disruptions

Questions?



Come off mute or type your question in the chat.

All questions and final answers will be published in writing through an addendum.



CLOSING

Thank you, and good luck!

Sign in

If you have not already, type your name, title, phone, email, and organization in the chat.

Questions after today

Email by Thursday, Oct. 22 at 3:00 PM CT to solicitations@ideapublicschools.org

Presentation copy

This deck will be posted as an addendum on IDEA's website, Public Purchase, and Tyler Munis (Texas only).

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