

Recommendation: Reemphasize current policies and procedures to ensure timely entry of new fixed assets in the fixed asset subledger.

Planned corrective action: Through fiscal year 2025, the Accounting department will update processes across the accounting organization. Updated procedures shall include processes and timing to move projects from Construction-in-Progress in the month following activation of the asset. Procedures will additionally allow for project additions for final construction costs after the asset is activated.

Responsible officers: Sonya Wilson, VP of Accounting and James Dworkin, VP of Accounting (Interim)

Estimated completion date: May 31, 2025

Finding #2024-007 – Significant Deficiency and Other Non-Compliance – Reporting

Applicable federal programs: All Programs

Condition and context: The School did not include the Supply Chain Assistance Grant which is part of the Child Nutrition Cluster on the SEFA for fiscal year.

Recommendation: Develop policies and procedures to identify and reflect all federal programs on the SEFA.

Planned corrective action: Accounting, Federal Grants, Child Nutrition, and all other departments receiving grants reported on the SEFA will redouble efforts to coordinate in preparing the SEFA and review it before final submission to the auditor. The Managing Director of Grants will conduct a thorough review to ensure completeness before the SEFA is presented to the auditor.

Responsible officers: Sonya Wilson, VP of Accounting and James Dworkin, VP of Accounting (Interim)

Estimated completion date: January 31, 2025

If the U. S. Department of Education has any questions regarding this plan, please call Kathleen Zimmerman at (214) 908-5188.

Sincerely,

J Kathleen Zimmermann

Kathleen Zimmermann
Chief Financial Officer

Signature: 

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Final Audit Report

2024-11-26

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