

**IDEA PUBLIC SCHOOLS BOARD POLICY MANUAL**  
**POLICY GROUP 3 – STUDENTS**  
**SCHOOL SAFETY TRANSFERS**

PG-3.312

**SEC. 1.      TRANSFERS FOR SCHOOL SAFETY PURPOSES<sup>1</sup>**

A parent of a student who becomes a victim of a violent criminal offense, as defined below, or who is assigned to a campus assigned by the Texas Education Agency (“TEA”) as persistently dangerous shall be offered an opportunity to transfer to a safe public or charter school within IDEA Public Schools.

For each school safety transfer request, IDEA Public Schools shall explore appropriate transfer options. These options may include a transfer agreement with our enrollment in a neighboring school district or, if IDEA Public Schools operates more than one campus, a transfer to another IDEA Public Schools campus or school that serves the appropriate grade level.

***A) Transfers for Victims of Violent Criminal Offenses***

For purposes of this policy, a student is considered to be a a victim of a violent criminal offense if the student is a victim of one of the following Penal Code offenses while on the premises of a school or while attending a school-sponsored or school-related activity on or off school property:

- a. Aggravated assault on someone other than a district employee or volunteer;
- b. Aggravated kidnapping;
- c. Aggravated robbery;
- d. Attempted murder;
- e. Continuous sexual abuse of young child or children occurring on school property or while attending a school-sponsored or school-related activity on or off school property;
- f. Indecency with a child; or
- g. Sexual assault or aggravated sexual assault against someone other than a district employee or volunteer.

Within 14 calendar days after a violent criminal offense occurs in or on the grounds of the school the student attends, IDEA Public Schools will notify the parent of the student victim of the parent’s right to request a transfer. The parent must then submit a written application for transfer to the Superintendent or designee. The Superintendent or designee will approve or disapprove the request within 14 calendar days after receipt.

A transfer arranged for any student who is the victim of a violent criminal offense will be renewed for as long as the threat to the student exists at the campus from which the student transferred.

For each violent criminal offense, IDEA Public Schools shall maintain, for at least five years, documentation reflecting the date and nature of the offense, notice provided to the parent

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<sup>1</sup>Please see the Texas Education Agency’s *Unsafe School Choice Option Guidance Handbook, Every Student Succeeds Act*, version 3.0 (08/2023) for additional information.

concerning the transfer option, any submitted transfer application, action taken in response to a transfer application, and other relevant information concerning the offense.

***B) Transfers from a Persistently Dangerous School***

A parent of a student attending a school identified by TEA as persistently dangerous shall be notified of the parent's right to request a transfer. Such notice shall be provided at least 14 calendar days prior to the start of the school year or, if a student enrolls after the school year begins, upon the student's enrollment.

In order to request a transfer for safety reasons, a parent must submit a written transfer application to the Superintendent or designee. The Superintendent or designee will complete the transfer prior to the start of the school year or, if applicable, within 14 calendar days of the request for a student who enrolls after the school year begins.

A transfer arrangement for a student from a campus identified by the TEA as persistently dangerous will be renewed so long as the campus from which the student transferred remains identified by the TEA as persistently dangerous.

IDEA Public Schools shall maintain, in accordance with its adopted record retention schedule and/or the state's record retention schedule for school records, documentation of notice to parents of the transfer options, transfer applications submitted, and actions taken in response to transfer applications.

**SEC.2. DATE ADOPTED AND EFFECTIVE**

As set forth in the pertinent minutes to the meeting of the Board, the Board adopted this policy on November 22, 2024, and it became effective on November 22, 2024.

**SEC.3. RETENTION**

This policy shall be retained until superseded, expired, or discontinued and for five (5) years thereafter in accordance with state law.

**SEC.4. CERTIFICATION**

The Undersigned, being the Secretary of the Corporation, hereby certifies that the foregoing represents a true copy of the Board Policy relating to School Safety Transfers, as originally adopted by the Board on May 17, 2023, and revised on November 22, 2024, is in full force and effect and has not been revoked or amended.

Adopted on May 17, 2023, Revised on November 22,  
2024

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Signed by:

*Eduardo Rivera*

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Board Secretary

11/22/2024

Date Certified

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