#### **IDEA Headquarters**



2115 W. Pike Boulevard Weslaco, Texas 78596 Phone 956.377.8000 Fax 956.447.3796

#### Request For Proposals Addendum Addendum Number 1: RFQ Questions & Answers

Date: Wednesday, October 30, 2024

#### RFP #7-EC2-0125 for E-Rate CAT 2 Texas Form 470 #250000241

To: All Prospective Vendors

The following questions were sent in response to the referenced Solicitation for further clarification. Questions and Answers are listed below.

Question 1: Are multiple visits going to be required for any one of these RFPs? For example, the installation of switches in one visit and APS in another.Answer: The goal is to achieve all the work in one trip to keep things as efficient as possible.

**Question 2:** Are walk-throughs being scheduled? **Answer:** Walk-throughs can be scheduled with the awarded vendor during the network discovery phase.

**Question 3:** Is there a network map available to distribute? **Answer:** Site floor plans will be distributed to the awarded vendor during the network discovery phase.

**Question 4:** We are happy to meet up and share our unique value and why we are a multiyear Gartner leader for Wired / Wireless / Indoor Location Tracking (check out the link below my signature for details).

Answer: Please note that to ensure a fair and open competitive bidding process takes place, the District will not entertain any discussion with a service provider and/or prospective bidder. Kindly review USAC's guidance on an Open & Fair Process at https://www.usac.org/e-rate/applicant-process/compeve-bidding/open-fair-process/. If P a g e 1 | 2



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you have any questions for the District please reference the RFP for the manner to ask questions. We welcome your interest to bid on this RFP, and we want to ensure that all USAC rules and guidelines are followed.

Attachments: Pre-Proposal Conference PowerPoint Slides

### End of Addendum

IDEA Public Schools Request for Proposals (RFP) For 7-EC2-0125 for E-Rate CAT2 (OH, LA, & TX)

### Pre-Proposal Meeting Friday, October 25, 2024 @ 10:00 AM CST

Delilah Veliz, Procurement Analyst





## Recording

This meeting will be recorded and transcribed for future reference

Please type your name, title, phone number, email address, and organization in the chat

## **Pre-Proposal Agenda**

- Welcome
- Agenda & Solicitation Overview
- Proposal Submission & Selection
- Project Scope and Overview
- Q&A
- Wrap-up



### Point of Contact (POC)

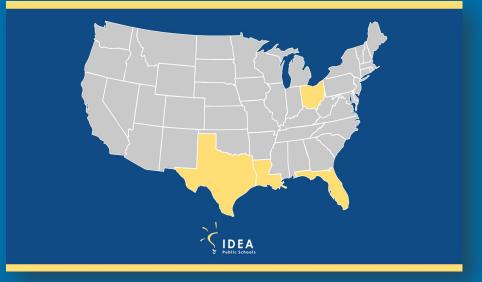
All inquiries regarding this solicitation should be directed to IDEA's:

Procurement Department solicitations@ideapublicschools.org



## Disclaimer

This Document serves to aid interested • vendors doing business with IDEA. This Document does not constitute legal advice or bind IDEA in any manner. Anything stated at this pre-submittal conference is not intended to change any terms and/or conditions stated in the advertised solicitation document. Any authorized changes will be made in writing in the form of an Addendum issued by IDEA Procurement Department.





## **Solicitation Overview (Ohio & Louisiana)**

**Purpose:** This RFP is for network expansion to include upgrades or purchases of essential networking equipment, such as core network switch and licensing solutions to complete the LAN network. CAT2 good and services are being requested for IDEA's Ohio, Louisiana, and Texas campuses.

Vendor must agree to participation in the Universal Service Support Mechanism for Schools and Libraries (known as the "E-Rate" Program) as provided for and authorized under the Federal Telecommunications Act of 1996 (Reference 47 U.S.C. § 254, "Universal Service"). Vendor must ensure compliance with all applicable E-Rate rules, requirements, regulations, and mandates.

The detailed scope of work and vendor requirements can be found in <u>Part II – Scope</u> and Specifications of the Proposal within the RFP documents.



## **Solicitation Overview (Texas)**

### Purpose:

This Request for Proposal ("RFP") solicits proposals for the provision of structured cable LAN networks, network electronics, uninterruptible power supplies (UPS), as applicable. These services will encompass the installation, configuration, and ongoing maintenance of the devices throughout the E-Rate funding period.

Vendor must agree to participation in the Universal Service Support Mechanism for Schools and Libraries (known as the "E-Rate" Program) as provided for and authorized under the Federal Telecommunications Act of 1996 (Reference 47 U.S.C. § 254, "Universal Service"). Vendor must ensure compliance with all applicable E-Rate rules, requirements, regulations, and mandates.

The detailed scope of work and vendor requirements can be found in <u>Part II – Scope</u> and Specifications of the Proposal within the RFP documents.

## **Solicitation Overview Continued**

#### Appendix C: RFP Completion Checklist

The documents below are required for a proposal submission to be considered complete. Failure to submit the required documents may result in a proposal being deemed nonresponsive.

Vendor shall submit with its proposal a valid Service Provider Identification Number ("SPIN") and a valid Federal
Communications Commission Registration Number ("FCCRN") and a statement regarding if vendor is currently on "Red
Light Status" or not

Executive Summary

Summary of Experience & Qualifications

Detailed Response to Evaluation Criteria

Part V: Acceptance & Acknowledgement of General Terms and Conditions

🗆 Attachment A: Title Page

Attachment B: Vendor Acknowledgement

Attachment C: Evidence of Insurance

Attachment D: Certification Regarding Drug-Free Workplace

Attachment E: Non-Collusion Statement

Attachment F: IDEA Conflict of Interest Form

Attachment G: Equal Opportunity and Nondiscrimination

C Attachment H: Felony Conviction Disclosure Statement

□ Attachment I: Certification Regarding Lobbying

Attachment J: Debarment or Suspension Certificate

Attachment K: Contract Provisions for Contracts Involving Federal Funds

Attachment L: Criminal History Review of Vendor/Contractor Employees

Attachment M: Reference Sheet (minimum of 3 verifiable references)

□ Attachment N: Recent and Ongoing Projects

Attachment O: Litigation, Terminations, Claims

Attachment P: Proposed Pricing (pricing must be submitted on this form)

Attachment Q: IRS Form W-9

Attachment R: Deviations and Exceptions



### Proposed Pricing for 7-EC2-0125

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## **Request for Proposal Tentative Timeline**

#### Timeline:

#### All dates and times are tentative and subject to change.

First Advertisement Date/Issue Date: Second Advertisement Date:

Pre-Proposal Meeting: Respondent Question Cut-Off Date: Questions Response from IDEA: Solicitation Closing Date & Time: Anticipated Evaluation Period: Board Meeting & Approval: Initial Proposed Contract Term: Renewal 1: Renewal 2: Wednesday, October 16, 2024 Wednesday, October 23, 2024

Friday, October 25, 2024, at 10:00 AM CST Monday, October 28, 2024, at 12:00 PM CST Wednesday, October 30, 2024 Tuesday, December 3, 2024, at 2:00 PM CST December 5, 2024 – December 10, 2024 January 2025 July 1, 2025 - September 30, 2026 July 1, 2026 - September 30, 2027 July 1, 2027 - September 30, 2028



### **Submittal Procedures**

### Due: Tuesday, December 3, 2024 @ 2:00 PM CST

### Louisiana:

**Proposal Submission:** Proposals may be submitted using the <u>Public Purchase</u> or by sending one (1) clearly identified hard copy ORIGINAL of the Proposal to:

IDEA Public Schools In c/o IDEA Public Schools Louisiana, Inc. RFP #7-EC2-0125 for Louisiana Form 470 #250000249 Attn: Purchasing Department 2115 West Pike Blvd Weslaco, TX 78596

### Ohio:

Proposal Submission: Proposals may be submitted using the <u>Public Purchase</u> or by sending one (1) clearly identified hard copy ORIGINAL of the Proposal to: IDEA Public Schools In C/o IDEA Greater Cincinnati, Inc. **RFP #7-EC2-0125 for Ohio Form 470 #250000250** Attn: Purchasing Department 2115 West Pike Blvd Weslaco, TX 78596



Proposal Submission: Proposals may be submitted using the <u>Public Purchase or Self-Service</u> website, or by sending One (1) clearly identified hard copy ORIGINAL of the Proposal to: IDEA Public Schools RFP # 7-EC2-0125 Texas Attn: Purchasing Department-E-Rate CAT 2 for Texas Form 470 # 250000241 2115 West Pike Blvd Weslaco, TX 78596

## ▲ RFP submissions <u>must</u> be clearly marked with the RFP number, title, and Form 470 number

## **RFP Submittal Requirements**

- Each proposal must be organized and follow the required format as stated in the RFP
- Each proposal must include all the required information and documentation specified within the RFP
- Each section must be appropriately tabbed and inclusive of all required submittals



## Evaluation Criteria 👙



### **Ohio & Louisiana:**

% Weight	Evaluation Criteria
40%	Eligible Costs: E-Rate eligible cost of products/services
25%	Compatibility: How well the proposed solution integrates into the existing infrastructure
15%	Technical Merit: Ability of staff and/or solution to support requirements of this solicitation
10%	Prior Experience: Service Provider has positive experience with District or similar K-12 schools
5%	Ineligible Costs: E-Rate ineligible costs of products/services
5%	Terms and Conditions: Vendor's proposed contract terms and conditions
100 %	Total Possible Score



% Weight	Evaluation Criteria
40%	Eligible Costs: E-Rate eligible cost of products/services
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100 %	Total Possible Score







# If you haven't already, please type name, title, contact information, and organization in the chat



