

Request For Proposals Addendum

Addendum #1: RFP Vendor Questions & Answers/ Pre-Proposal Presentation

Date: 10/31/2024

RFP 6-EC1-0125 Texas for E-Rate CAT 1 470 #250000235

To: All Prospective Vendors

The following questions were sent in response to the referenced Solicitation for further clarification. Questions and Answers are listed below.

Question 1: What is the school square footage and how many students and teachers per classroom?

Answer: IDEA Lopez (3401 W. 5th St., Odessa, TX 79763) has 77,720 SF with approximately 484 students. IDEA AW Brown (5701 Red Bird Center Drive, Dallas TX 75237) has 108,797 SF with approximately 638 students. The average is approximately 30 students per 2 teachers.

Question 2: Will IDEA Public Schools entertain bids strictly for 12 month, 24 month, and 36 month term options, or is it required to bid only a 12 month option with 3 additional option years as outlined on Page 10 of the RFP?

Answer: Please see Page 11 of the RFP, Contract Term Section. IDEA seeks a 12-month option with 3 additional option years as outlined on Page 11 of the RFP.

Question 3: If we choose to submit our Bid Response via the Online Portal, are scanned wet/ink signatures required OR are Electronic DocuSign signatures accepted?

Answer: Both scanned wet/ink signature or electronic DocuSign signatures are acceptable.

Attachments: Pre-Proposal Meeting PPT slides

End of Addendum

IDEA Public Schools
Request for Proposal (RFP)
For
EC1-0125 For E-Rate CAT1 (Texas & Florida)
6-EC1-0125

Pre-Bid Meeting
October 23, 2024 @ 10:00 AM CST

Humberto Hinojosa, Procurement Analyst



Recording

This meeting will be recorded and transcribed for future reference

Please type your name, title, phone number, email address, and organization in the chat

Pre-Bid Agenda

- Welcome
- Agenda & Solicitation Overview
- Bid Proposal Submission & Selection
- Project Scope and Overview
- Q&A
- Wrap-up



Point of Contact (POC)

All inquiries regarding this solicitation should be directed to IDEA's:

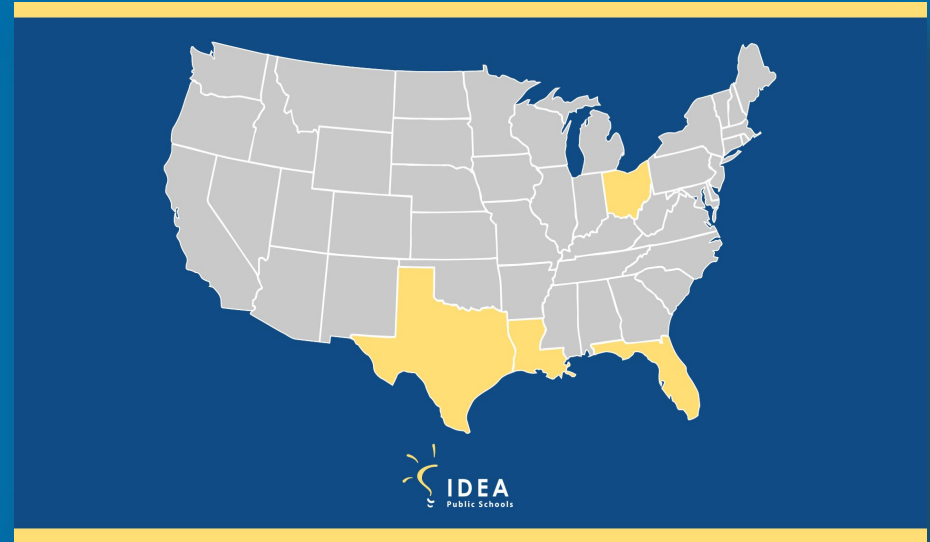
Procurement Department

solicitations@ideapublicschools.org



Disclaimer

This Document serves to aid interested vendors doing business with IDEA. This Document does not constitute legal advice or bind IDEA in any manner. Anything stated at this pre-submittal conference is not intended to change any terms and/or conditions stated in the advertised solicitation document. Any authorized changes will be made in writing in the form of an Addendum issued by IDEA Procurement Department.



Solicitation Overview

IDEA is seeking Proposals from qualified Respondents or individuals in response to this Request for Proposal (RFP) for Wide Area Network (WAN) transport services. These services will ensure resilient, high-speed connectivity between key locations (HUBs) and additional sites (Z locations) in Texas and Florida. The objective is to establish a fully managed, robust network infrastructure that meets current and future bandwidth needs while maintaining compliance with E-Rate guidelines.

The detailed scope of services and vendor requirements can be found on Part II: SCOPE AND SPECIFICATIONS OF THE PROPOSAL

Proposed Pricing for 6-EC1-0125

Pricing Attachment K - Wide Area Network (WAN) Point to Point Transport Service

Sheet must be completed by vendor and submitted with offer.

- A response must be included for each row below. If a service level is not available, Offerors must enter N/A. If no charge applies, vendors must enter \$0.00.
- Bandwidth MRC entries must be the total cost for both endpoints of the connection.
- Initial contract term cost calculations are based on the greatest of quoted MRC are applicable to all requested service levels. Should pricing of MRC be dependent on the bandwidth level, Offerors are requested to create new/alternate rows for the impacted service levels.
- Should there be a discrepancy between the fees listed in this Pricing Attachment and any other proposal response document, the costs offered in this document shall prevail.

Applicant (BEN): 228353
 FIC Form #78: 202301035
 Offeror: _____
 Offeror Contact: _____
 Offeror Email: _____

| Service Locations | | | | Initial Term | Point to Point Transport MRC | | | | Leased Router MRC | | | | Installation and Special Construction MRC | | | | Initial Contract Term Total Costs | | Initial Contract Term E-Rate Eligible Costs | | Initial Contract Term E-Rate Ineligible Costs | |
|---------------------------|-------------------------------------|-------------------|---|--------------|------------------------------|-----------|----------|----------|--------------------|--------------------------------------|--|----------------------------|---|---|--------------|--------------|-----------------------------------|--------------|---|--------|---|--|
| "A" Location (MOC) Name | "A" (MOC) Address | "B" Location Name | "B" Address | Months | 1 Gbps | 2 Gbps | 1 Gbps | 2 Gbps | Basic Installation | E-Rate Eligible Special Construction | E-Rate Ineligible Special Construction | Total Special Construction | Applicable to All Bandwidth Levels? | If costs are conditional, explain here. | 1 Gbps | 2 Gbps | 1 Gbps | 2 Gbps | 1 Gbps | 2 Gbps | | |
| Example School A | 123 School St, ABCville, VA 01234 | Example School B | 456 Main St, ABCville, VA 01234 | 60 | \$ 100.00 | \$ 200.00 | \$ 20.00 | \$ 25.00 | \$ 100.00 | \$ 3,750.00 | \$ - | \$ 3,750.00 | Yes | N/A | \$ 11,050.00 | \$ 17,350.00 | \$ 11,050.00 | \$ 17,350.00 | \$ - | \$ - | | |
| Example School A | 123 School St, ABCville, VA 01234 | Example School C | 789 Library St, ABCville, VA 01234 | 60 | \$ 100.00 | \$ 200.00 | \$ 20.00 | \$ 25.00 | \$ 100.00 | \$ - | \$ - | \$ - | No | Costs required for 10+ Gbps | \$ 7,300.00 | \$ 13,600.00 | \$ 7,300.00 | \$ 13,600.00 | \$ - | \$ - | | |
| Example School A | 123 School St, ABCville, VA 01234 | Example School C | 789 Library St, ABCville, VA 01234 | 60 | \$ - | \$ - | \$ - | \$ - | \$ 100.00 | \$ 3,600.00 | \$ - | \$ 3,600.00 | No | Costs required for 10+ Gbps | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | |
| IDEA Health Professionals | 5016 Wilcox Rd, Austin TX 78721 | IDEA A. W. Brown | 5701 Red Bird Center Drive Dallas, TX 75227 | 12 | | | | | | | | | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | |
| IDEA Headquarters (H41) | 2110 W. Plea Blvd Westaco, TX 76096 | | | | | | | | | | | | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | |
| IDEA Health Professionals | 5016 Wilcox Rd, Austin TX 78721 | IDEA Lopez | 3401 W. 5th Street Odessa, TX 79763 | 12 | | | | | | | | | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | |
| IDEA Headquarters (H41) | 2110 W. Plea Blvd Westaco, TX 76096 | | | | | | | | | | | | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | |

Provide the manufacturer make, model and E-rate eligibility of any vendor provided equip:
 Do USF fees apply to any of these services?
 Do any service provider fees/charges apply to any of these services?

Request for Proposal Tentative Timeline

| | |
|----------------------------------|---|
| RFP Issue Date: | Wednesday, October 16, 2024 (Texas) Thursday, October 17, 2024 (Florida) |
| Pre-Proposal Conference | Wednesday, October 23, 2024, at 10:00 AM (CST) |
| Respondent Question Cut-Off Date | Friday, October 25, 2024, at 5:00 PM (CST) |
| Addendum Issue Date | Thursday, October 31, 2024 |
| Solicitation Due Date & Time | Tuesday, December 3, 2024, at 2:00 PM (CST) |
| Evaluation Period: | December 5 - 10, 2024 |
| Board Meetings: | Last week of January 2025 |

Submittal Procedures

Due: Tuesday, December 3, 2024 @ 2:00 PM CST

Texas

Proposal Submission: Proposals may be submitted using the [Public Purchase](#) or [Self-Service](#) website, or by sending One (1) clearly identified hard copy ORIGINAL of the Proposal to:

IDEA Public Schools
RFP # 6-EC1-0125 Texas

Attn: Purchasing Department-WAN Service for Texas Form 470 # 250000235

2115 West Pike Blvd
Weslaco, TX 78596

Proposals MUST be received by IDEA by the specified due date and time outlined in the timeline. Each proposal MUST be sealed and marked with the relevant information; failure to do so may result in the proposal not being considered. Please ensure that all submissions are received by IDEA by the designated due date and time.

Note: Faxed or emailed Proposals will not be accepted. Acceptance Period is 120 days from the date of the proposal submission deadline unless otherwise stated in writing.

Florida

Proposal Submission: Proposals may be submitted using the [Public Purchase](#) website, or by sending One (1) clearly identified hard copy ORIGINAL of the Proposal to:

IDEA Florida, Inc. In C/O IDEA Public Schools
RFP # 6-EC1-0125 Florida

Attn: Purchasing Department-WAN Service for Florida Form 470 # 250000239

2115 West Pike Blvd
Weslaco, TX 78596

Proposals MUST be received by IDEA by the specified due date and time outlined in the timeline. Each proposal MUST be sealed and marked with the relevant information; failure to do so may result in the proposal not being considered. Please ensure that all submissions are received by IDEA by the designated due date and time.

Note: Faxed or emailed Proposals will not be accepted. Acceptance Period is 120 days from the date of the proposal submission deadline unless otherwise stated in writing.

RFP Submittal Requirements

Texas

Each Submittal must be organized and follow the required format as stated in the RFP. Each Section must be appropriately tabbed and inclusive of all required submittals.

- Attachment A – Title Page. This form must be completed and included as the cover sheet for Proposals submitted in response to this RFP.
- Attachment B – Vendor Acknowledgement
- Attachment C – Insurance or Bonding Requirements
- Attachment D – IDEA Conflict of Interest Form
- Attachment E – Texas Ethics Commission Form CIQ
- Attachment F – Felony Conviction Disclosure Statement
- Attachment G – Certification Regarding Lobbying
- Attachment H – Contract Provisions for Contracts Involving Federal Funds
- Attachment I – Reference Sheet
- Attachment J – Litigation, Terminations, Claims
- Attachment K – Proposed Pricing
- Attachment L – IRS Form W-9
- Attachment M – Deviations and Exceptions
- Attachment N – Certification Regarding Drug-Free Workplace
- Attachment O – Child Support Certification
- Appendix A** – Sites
- Appendix B** – Vendor E-Rate Service Provider Number Requirement
- Appendix C** – RFP Completion Checklist
- Appendix D** – RFP Award Letter
- Additional Documentation (Optional)** Additional documents may be submitted in instances where additional documentation is needed and not already captured.

Florida

Each Submittal must be organized and follow the required format as stated in the RFP. Each Section must be appropriately tabbed and inclusive of all required submittals.

- Attachment A – Title Page. This form must be completed and included as the cover sheet for Proposals submitted in response to this RFP.
- Attachment B – Vendor/Contractor Certification & No Collusion Statement
- Attachment C – Insurance or Bonding Requirements
- Attachment D – IDEA Conflict of Interest Form
- Attachment E – Certification Regarding Drug-Free Workplace
- Attachment F – Contract Provisions for Contracts Involving Federal Funds
- Attachment G – Criminal History Review of Vendor/Contractor Employees
- Attachment H – Reference Sheet
- Attachment I – Litigation, Terminations, Claims
- Attachment J – Proposed Pricing
- Attachment K – Deviations and Exceptions
- Appendix A** – IDEA Florida, Inc. Vendor Packet
- Appendix B** – Sites
- Appendix C** – Vendor E-Rate Service Provider Number Requirement
- Appendix D** – RFP Completion Checklist
- Additional Required Forms** Respondent shall execute all required certifications and forms attached to this RFP and return the signed originals with the Proposal.
- Additional Documentation (Optional)** Additional documents may be submitted in instances where additional documentation is needed and not already captured.

Evaluation Criteria



| % Weight | Evaluation Criteria |
|--------------|--|
| 35% | Eligible Costs: E-rate eligible recurring and one-time costs |
| 20% | Technical Merit: Ability to support requirements of this solicitation |
| 15% | Terms and Conditions: Vendor's proposed contract terms and conditions |
| 10% | Proposal Response: Completeness of proposal submission (including completed Pricing Attachment K) |
| 10% | Prior Experience: Applicant's previous experience with vendor |
| 5% | Ineligible Costs: E-rate ineligible recurring and one-time costs |
| 5% | Responsiveness: Proximity of vendor offices/staff; local vendor representation |
| 100 % | Total Possible Score |



Use "Raise hand" button via Teams when you have a question

Q&A

- Questions relevant to projects & solicitation process
- Questions and responses will be posted as an addendum

Closing

- Agenda, notes, and recording link will be posted as an addendum
- Final attendee list: If you haven't already, please type name, title, and org in the chat

