

FLORIDA

Request for Proposal

#46-FBAS-0824

IDEA Florida, Inc.

In c/o IDEA Purchasing Department

2115 West Pike Blvd

Weslaco, TX 78596

solicitations@ideapublicschools.org



Florida

IDEA
Public Schools

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Procurement Specialist: **Felicia Black**

Email: Felicia.Black@ideapublicschools.org

Purpose of Request for Proposal (RFP): This Request for Proposal (RFP) is for Florida Before and After School Care Services.

Timeline:

First Advertisement Date/Issue Date:	Tuesday, June 18, 2024
Second Advertisement Date:	Tuesday, June 25, 2024
Pre-Proposal Meeting:	Tuesday, June 25, 2024, at 10:00 AM CST
Respondent Question Cut-Off Date:	Thursday, June 27, 2024, at 5:00 PM CST
Questions Response from IDEA:	Tuesday, July 9, 2024
Solicitation Closing Date & Time:	Tuesday, July 16, 2024, at 2:00 PM CST
Anticipated Evaluation Period:	July 22, 2024 – July 26, 2024
Board Meeting & Approval:	August 28, 2024
Initial Proposed Contract Term:	July 1, 2024-June 30, 2025
Renewal 1:	July 1, 2025-June 30, 2026
Renewal 2:	July 1, 2026-June 30, 2027
Renewal 3:	July 1, 2027-June 30, 2028
Renewal 4:	July 1, 2028-June 30, 2029

Pre-Proposal Conference ***A pre-proposal meeting will be held at 10:00 AM CST via TEAMS*** video conference on Tuesday, June 25, 2024.
Join TEAMS Meeting: [Microsoft Teams Meeting](#)
Meeting ID: 252 359 650 098
Passcode: tML4GN

Questions Please submit (in writing) any **questions regarding this RFP to solicitations@ideapublicschools.org**. Only written questions will be considered. It is highly encouraged that all potential proposers participate and attend the pre-proposal.

Proposal Submission: Proposals may be submitted using the [Public Purchase](#) or [Self-Service](#) website, or by sending One (1) clearly identified hard copy ORIGINAL of the Proposal to:

IDEA Florida, Inc. In C/O IDEA Public Schools
RFP #46-FBAS-0824
Attn. Purchasing Department
2115 West Pike Blvd
Weslaco, TX 78596

Note: Faxed or emailed Proposals will not be accepted.

Funding Type: IDEA will utilize Federal funds to finance any purchases of goods and/or services through the contract(s) awarded to the successful Vendor(s)/Contractor(s) through this RFP, including any purchase orders issued under said contract(s).

Eligible Respondents

Respondents who can meet the technical specifications for quality and other terms of this RFP, who are not debarred and/or suspended from conducting business with IDEA by federal and state-funded agencies and have the right to transact business in Florida are invited to respond. A prospective Vendor/Contractor must affirmatively demonstrate responsibility and good standing.

PART I – CURRENT CONDITIONS/BACKGROUND

Project Background:

IDEA Florida, Inc. (IDEA) is launching a new initiative aimed at providing comprehensive **Before and After School Care Services for six (6) of our campuses**. We are inviting proposals from qualified organizations to implement a program that ensures safe, high-quality, and affordable care for students outside of regular school hours. The selected proposer will be responsible for delivering a program that includes a safe and supportive environment, fosters positive interactions between staff and students, and centers on youth-focused policies and practices.

IDEA Vision:

Our vision for this project is to create an immersive and unparalleled experience for students across our Florida campuses, equipping them with the essential tools and functionality needed to thrive within the dynamic IDEA environment.

Introduction:

IDEA Florida, Inc. (“IDEA”) is a Florida nonprofit corporation and a tax-exempt organization pursuant to Section 501(c)(3) of the Internal Revenue Code. Pursuant to Chapter 1002 of the Florida School Code and its Contract for Charter with Florida District School Boards, IDEA is a public charter school holder. IDEA prepares Florida students from underserved communities for success in college and citizenship. IDEA is a growing network of 8 high-performing charter schools serving approximately 3,500 students located throughout Florida in the Duval and Hillsborough County regions. Although IDEA’s growth is rapid, it is also carefully planned. Schools begin with select grade levels and eventually reach full scale as a Pre-K-12 campus as grade levels are added to accommodate the student’s advancement.

IDEA’s mission is College for All. IDEA serves primarily low-income students in underserved areas of both rural and urban communities. Over 80% of IDEA students are considered low-income and one of every three students is the first in their family to go to college. Since the first graduating class in 2007, 100% of seniors have been accepted and matriculated to a college or university every year for fourteen consecutive years. Thanks to a rigorous path to college that begins in Pre-K, IDEA students attend selective universities throughout the country, win national awards and scholarships, and complete college at a rate six times the national average for low-income students.

Note: While IDEA’s affiliates serve students in other states, this Request for Proposals and any subsequent contract is only for goods or services provided to IDEA’s Florida-based charter school and campuses.

PART II –SCOPE AND SPECIFICATIONS OF THE PROPOSAL

Proposal Specifications:

The following describes the service and performance requirements that the successful Respondent(s) will be required to meet. IDEA will use objective criteria specified in **Part IV** to review Proposals and potentially make multiple awards, if deemed in the best interest of IDEA Florida, Inc., in its sole discretion.

Definitions:

Staff – personnel facilitating before and after-school care program services through the Vendor.

Scope of Work

IDEA FL Inc. is seeking proposals from qualified vendors to provide comprehensive Before and After School Care Services at six (6) IDEA FL Inc. locations. Vendors must demonstrate their ability to offer the following services and adhere to the specified requirements:

General Requirements

- **Service Schedule:** Vendors should provide before and after school care programs on designated campuses, covering morning (AM), afternoon (PM), and early release schedules.
- **Staffing:** Staffing needs will vary by campus.
- **Location:** Before and after school care should be conveniently located on the school premises.
- **Staff-to-Child Ratios:** Maintain a ratio of 1 staff member per 25 students.
- **Program Content:** Staff must offer support for homework, structured academic enrichment, physical activities (both indoor and outdoor if applicable), lessons in empathy and inclusion, and service learning.

Specific Campus Requirements

Tampa Campuses

IDEA FL Inc. requires a vendor for two Tampa campus locations to provide before and after-school care for a maximum of 500 students (250 per campus) across 180 school days. Program services will vary by campus. The program should run from:

- **Morning Hours:** 6:30am to 8:00am (1.5 hours daily)
- **Afternoon Hours on Regular School Days:** 3:30pm to 6:00pm (174 days)
- **Afternoon Hours on Early Release Days:** 1:30pm to 6:00pm (6 days)

Program Features:

- Offer a variety of interest-based programs such as music, dance, robotics, fitness, and personal enrichment activities.
- Align with IDEA's mission and have a proven record of results (evidence-based program model).

Vendor Responsibilities:

1. Design and deliver a before and after-school care program that enhances student success for grades K-9 during the 2024-25 school year.
2. Provide activities including youth development (e.g., arts, health, service learning), academic enrichment, homework assistance, and structured indoor/outdoor physical activities.
3. Collaborate with school administrators to tailor the program to student needs.
4. Provide care for up to 500 students at two campus locations from August 12, 2024, to June 3, 2025.
5. Employ and manage all program staff, ensuring a 1:25 staff-to-student ratio.
6. Supply curriculum and training for program staff.
7. Provide necessary program supplies.
8. Supervise parent/guardian pick-up, adhering to the Vendor's child pick-up policy.
9. Ensure the program aligns with the Florida Before and After-school Network's standards for quality programs.

IDEA FL Inc. Responsibilities:

- Provide free facility usage and meals for students.
- Collaborate in program design and delivery.
- If needed, provide transportation for off-campus activities.

Lakeland Campus

IDEA FL Inc. is seeking a vendor for the Lakeland campus to provide before and after-school care for up to 150 students over 180 school days. The program should run from:

- **Morning Hours:** 6:30am to 8:00am (1.5 hours daily)
- **Afternoon Hours on Regular School Days:** 3:30pm to 6:00pm (174 days)
- **Afternoon Hours on Early Release Days:** 1:30pm to 6:00pm (6 days)

Program Features:

- Offer interest-based programs like music, dance, robotics, fitness, and personal enrichment.
- Must have a proven record of results (evidence-based program model).

Vendor Responsibilities:

1. Design and deliver a before and after-school care program for grades K-6 during the 2024-25 school year.
2. Provide activities including youth development, academic enrichment, and structured physical activities.
3. Collaborate with school administrators to refine the program.
4. Provide care for up to 150 students at the Lakeland campus from August 12, 2024, to June 3, 2025.
5. Employ and manage program staff, maintaining a 1:25 staff-to-student ratio.
6. Supply curriculum and training for staff.
7. Provide all necessary program supplies.
8. Supervise parent/guardian pick-up, adhering to the Vendor's policy.
9. Ensure program alignment with the Florida Before and After-school Network's standards.

IDEA FL Inc. Responsibilities:

- Provide free facility usage, breakfast, and snacks (in compliance with Healthy Snack Criteria).
- Collaborate in the program design and delivery.
- If transportation is required for off-campus activities, IDEA FL Inc. will provide or contract for it.

General Conditions for All Locations:

- The vendor must not provide transportation for on-campus before and after school activities.
- The vendor must possess all necessary licenses and permits to perform the services.

Insurance Requirements

- The Vendor insurance coverages specified in this RFP are the minimum requirements, and these requirements do not lessen or limit the liability of the Vendor/Contractor. The Vendor/Contractor shall maintain, at its own expense, any additional kinds or amounts of insurance that it may deem necessary to cover its obligations and liabilities under this RFP and Agreement.
- The successful Vendor/Contractor will at a minimum carry and maintain Workers' Compensation, General Liability, and Property Damage Liability Insurance. Insurance Certificates must be submitted with the

Proposal. IDEA reserves the right to review all insurance policies pertaining to this RFP to guarantee that the proper coverage is obtained and maintained by the Vendor/Contractor.

- Vendor/Contractor shall keep in full force and effect the following minimum limits of insurance (or higher):
 - i) **General Liability:** Vendor/Contractor shall maintain Commercial General Liability Insurance, including coverage for bodily injury, property damage, and contractual liability, with the following minimum limits: **\$1,000,000.00** per occurrence and **\$2,000,000.00** general aggregate. The policy shall include liability arising out of premises, operations, independent contractors, personal injury, advertising injury, and liability assumed under an insured contract, and must provide coverage for all claims that may arise from performance of the Agreement or completed operations, whether by Vendor/Contractor or anyone directly or indirectly employed by Vendor/Contractor. Such policy shall name IDEA as an Additional Named Insured and include a Waiver of Subrogation Clause.
 - ii) **Workers' Compensation:** Vendor/Contractor shall obtain and maintain Workers' Compensation Insurance in an amount consistent with statutory benefits outlined in the Florida Workers' Compensation Act.
 - Each insurance policy to be furnished by the successful Vendor/Contractor shall include "IDEA Florida, Inc." as a certificate holder, as Additional Named Insured, and include a Waiver of Subrogation Clause. Please note a certificate of insurance showing named insured is not adequate to establish this status or fulfill this requirement.
 - Additionally, each insurance policy shall, by endorsement to the policy, include a statement that a notice shall be given to IDEA by certified mail thirty (30) days prior to cancellation or upon any material changes to coverage.
 - Vendor/Contractor may not commence services or work relating to the Agreement prior to placement of coverage. Vendor/Contractor shall keep the required insurance coverage in full force and effect at all times during the term of the Agreement, or any extension thereof, during any warranty period, of the Agreement.

PART III –PROPOSAL SUBMISSION & REQUIREMENTS

Proposal Response Requirements:

Proposals should be prepared in such a way as to demonstrate a straightforward, concise delineation of capabilities that satisfy the requirements of this RFP. To qualify for evaluation, a Proposal **must have been submitted on time** and **must materially satisfy all mandatory requirements** identified in this RFP. Respondents must follow the format instructions detailed below in preparing and submitting a Proposal. Each Respondent is responsible for ensuring that IDEA has the appropriate company name, authorized representative, and contact information on file for the purpose of receiving notices, changes, addenda or other critical information relating to this RFP.

Required Proposal Format:

To be considered, the Proposal must be prepared according to the following instructions and should include the following information and content. **Failure to include these items may result in disqualification.**

- i) **Cover Page**
 - Complete and insert **Attachment A**
 - Section I – Executive Summary**

Provide an Executive Summary of two (2) pages or less an overview of the Proposal and the vendor's experience as it relates to the specifications of the RFP.

ii) **Section I – Summary of Experience & Qualifications**

Respondent shall describe its experiences as it relates to the requirements of this RFP. Respondent should focus on its experience in providing and managing the delivery of products and/or services similar to those described in this RFP, within a similar environment, particularly in Florida.

iii) **Section III – Proposal Response to Scope of Work and Performance Requirements**

(including project management and implementation plan and timeline) Respondent shall provide a description of goods and/or services and capabilities as outlined in this RFP.

Provide a preliminary schedule of assessment, delivery, and execution of goods and/or services. Include the following information in this section:

- A description of the approach that will be taken pertaining to project management and implementation.
- Detailed description of the goods and/or services to be provided, as applicable.
- Project organization and staffing specific to this project (including qualifications).
- Project work plan and schedule including any application duration of services (i.e., initiation date and frequency).
- The central, regional and/or campus location(s) where goods and/or services will be provided (if not provided to all locations in Florida).
- Requirements for IDEA not included in this RFP.

iv) **Cost Summary**

Ancillary to the Proposal, the Respondent shall provide information on any costs that IDEA may incur. Respondent must specify all costs associated with providing the goods and/or services required herein. The costs shall include amounts that Respondent may include on its invoice for goods, shipping and delivery, hardware, software, licensing, training, project management, customization, implementation, ongoing maintenance, support, administrative fees, processing fees, and any unforeseen expenses. Respondent shall provide a complete fee and itemized cost detail supporting all elements of its Proposal. The cost detail must include a narrative for each fee or cost element. If Respondent does not expect IDEA to incur any costs, Respondent shall state "**No costs to IDEA**". Utilize **Attachment K** for proposed pricing.

v) **Required Forms- ALL FORMS REQUIRING SIGNATURE MUST BE SIGNED AS INDICATED**

- General Terms & Conditions
- Supplemental Terms & Conditions
- Attachment A – Cover Page. This form must be completed and included as the cover sheet for Proposals submitted in response to this RFP.
- Attachment B – Vendor/Contractor Certification & No Collusion Statement
- Attachment C – Insurance or Bonding Requirements
- Attachment D – IDEA Conflict of Interest Form
- Attachment E – Certification Regarding Drug-Free Workplace
- Attachment F – Contract Provisions for Contracts Involving Federal Funds
- Attachment G – Criminal History Review of Vendor/Contractor Employees
- Attachment H - Reference Sheet
- Attachment I – Litigation, Terminations, Claims
- Attachment J – Proposed Pricing
- Attachment K – Deviations and Exceptions
- Attachment L – Exhibit 1: Vendor Questionnaire

vi) **Appendix A-** IDEA Florida, Inc. Vendor Packet

vii) **Additional Required Forms**

Respondent shall execute all required certifications and forms attached to this RFP and return the signed originals with the Proposal.

viii) **Additional Documentation (Optional)**

Additional documents may be submitted in instances where additional documentation is needed and not already captured.

PART IV –EVALUATION CRITERIA

In accordance with IDEA policy, award(s) of a contract(s) resulting from this RFP will be made to the responsible Vendor(s)/Contractor(s) whose Proposal(s) is/are determined, after evaluation by IDEA, to be the best value to IDEA. To qualify for evaluation, a Proposal must have been submitted on time and must materially satisfy all mandatory requirements of this RFP.

Competitive Selection and Proposal Evaluation

This is a negotiated procurement and as such, award will not necessarily be made to the lowest-priced Proposal. Award will be made to the Vendor/Contractor submitting the best responsive Proposal satisfying IDEA’s requirements, price, and other factors. If one Vendor/Contractor cannot meet all of the requirements outlined in this document, the award may be divided among several qualified Vendors/Contractors.

Proposals will be evaluated on criteria deemed to be in IDEA’s best interest, as reflected in the below evaluation rubric. An evaluation committee will review and evaluate all Proposals based on the factors detailed herein. The committee evaluating the Proposals submitted may require any or all Vendors/Contractors to give an oral presentation or be interviewed to clarify or elaborate on its Proposal. Upon completion of oral presentations, interviews, or discussions, Vendors/Contractors may be requested to revise any or all portions of its Proposal. IDEA’s Board will make the final decision on whether and to whom a contract is to be awarded.

Non-responsive or disqualified Proposals will be not eligible for award consideration. Reasons for being deemed non-responsive or being disqualified include but are not limited to not meeting requirements of the proposal, receipt of the Proposal after the date/time posted; failure to sign the Proposal; and/or failure to include one or more Conditions of Service/Term Agreement.

IDEA reserves the right to reject any use of Vendor/Contractor’s terms and conditions of any kind, including web links to any online terms and conditions, or requiring the use of Offeror’s form of agreement.

Points	Evaluation Criteria
35 Points	Cost Proposal
15 Points	The extent to which the goods or services meet IDEA’s needs
10 Points	Reputation of the Vendor
15 Points	Quality of Vendors' Goods or Services
25 Points	Total long-term cost to the district to acquire the vendor's goods or services
100 Points	Total Possible Score

Explanation of Evaluation Criteria:

Cost Proposal: Price and total long-term cost to IDEA to acquire goods and/or services. **The following formula will be used to determine cost points for scoring when applicable:**

Formula:

$$(Low Proposed Price / Proposed Price) \times Assigned Points$$

Example Price Proposals and scoring results based on a 50-point scale:

Proposer Proposed Price Score

Proposer A \$ 10,000.00 50.0 pts
Proposer B \$ 10,500.00 47.5 pts
Proposer C \$ 25,000.00 20.0 pts

Extent to which the goods or services meet IDEA's needs: Quality of goods and/or services, extent to which goods and/or services meet IDEA's needs and performance requirements, Respondent's principal place of business as related to ability to perform requirements of this RFP.

Reputation of the Vendor The quality/reputation of the Respondent's good and/or services, Respondent's past relationship with Florida public schools.

Quality of Vendors Goods or Services: The Proposal is complete and includes all required information, forms, and certifications.

Total long-term cost to the district to acquire the vendor's goods or services- Used of one-time costs are included.

PART VIII –GENERAL TERMS AND CONDITIONS

Assignment: This Agreement may not be assigned by either party without the prior written consent of both IDEA and Vendor/Contractor. Any attempted assignment of this Agreement by Vendor/Contractor shall be null and void. Any purchase or work order made as a result of this Agreement may not be transferred, assigned, subcontracted, mortgaged, pledged, or otherwise disposed of or encumbered in any way by Vendor/Contractor without the prior written approval of IDEA. Vendor/Contractor is required to notify IDEA when any material change in operations occurs, including but not limited to, changes in distribution rights for awarded products, bankruptcy, material changes in financial condition, change of ownership, and the like, within three (3) business days of such change.

Compliance with Applicable Law: To the extent applicable, Vendor/Contractor shall fully comply with all provisions and reauthorizations of applicable state and federal law, including but not limited to the Florida Education Code, the Florida Administrative Code, the Elementary and Secondary Education Act (ESEA), the Individuals with Disabilities Education Act (IDEA), and the Family Educational Rights and Privacy Act (FERPA). Vendor/Contractor shall also fully comply with the policies of IDEA’s Board. IDEA’s Board Policies can be accessed at: <https://ideapublicschools.org/our-story/national-board-of-directors/>.

Conflict of Interest: Vendor must comply and certify compliance with IDEA Florida’s Conflict of Interest Policy. Any violation or failure to disclose any conflicts of interest shall be grounds for IDEA to take action as permitted by law including termination of any Agreement, declaring any Agreement void or other action IDEA determines to be in the best interest of IDEA.

Contractual Relationship: Nothing herein shall be construed as creating the relationship of employer or employee between IDEA and the Vendor/Contractor or between IDEA and the Vendor’s/Contractor’s employees. IDEA shall not be subject to any obligation or liabilities of the Vendor/Contractor or its employees incurred in the performance of the contract and order unless otherwise herein authorized. Neither the Vendor/Contractor nor its employees shall be entitled to any of the benefits established for IDEA employees, nor be covered by IDEA’s Workers’ Compensation Program.

Confidentiality- Name or Information Use: Vendor/Contractor, and any person acting on its behalf or affiliated with the Vendor/Contractor, shall not use IDEA’s name, trademarks, logos or other information in any public manner or media (including, but not limited to press releases, promotions, advertisements, solicitations, website, blog, video, or social media) without prior written approval of IDEA. Written authorization may be refused or granted at IDEA’s sole discretion.

Debarment and Suspension: Neither Vendor/Contractor nor any of its officer, directors, owners, members, employees or agents is listed on the General Services Administration’s List of Parties Excluded from Federal Procurement or Nonprocurement Programs in accordance with E.O 12549 and E.O. 12689—Debarment and Suspension. This list contains the names of parties debarred, suspended, or otherwise excluded by agencies, and Vendors/Contractors declared ineligible under statutory or regulatory authority other than E.O. 12549. If Vendor/Contractor or any of its personnel identified is Debarred or Suspended, they must provide immediate notice to IDEA and IDEA may thereafter suspend or terminate the Agreement as it deems appropriate.

Delivery of Goods/Items: When the contract is for goods, Vendor/Contractor shall deliver complete orders, unless previously informed to and accepted by IDEA. Any deliveries not made in full are subject to a delay of payment by IDEA. Items shipped to the incorrect location by the Vendor/Contractor will be the responsibility of the Vendor/Contractor to correct. The Vendor/Contractor will be required to cover shipping charges to ship the items to the correct location. IDEA will only deliver the items to the correct location if there was an incorrect shipping address listed on the contract or Purchase Order. A packing slip is required with each shipment.

Shipments must include PO # and PMO contact name.

Enforcement: If the Agreement is for services, it is acknowledged and agreed that Vendor's/Contractor's services to IDEA are unique, which gives Vendor/Contractor a peculiar value to IDEA and for the loss of which IDEA cannot be reasonably or adequately compensated in damages. Accordingly, Vendor/Contractor acknowledges and agrees that a breach by Vendor/Contractor of the provisions hereof will cause IDEA irreparable injury and damage. Vendor/Contractor therefore expressly agrees that IDEA shall be entitled to injunctive and/or other equitable relief in any court of competent jurisdiction to prevent or otherwise restrain a breach of this Agreement, but only if IDEA is not in breach of this Agreement.

Entire Agreement: The written Agreement resulting from this RFP as well as these standard terms and conditions (and any procurement documents from IDEA) contains the entire agreement of the Parties concerning the subject matter described therein, and there are no other promises or conditions in any other agreement, whether oral or written, concerning the subject matter described herein. These General Terms and Conditions supersede any prior, contemporaneous, or related written or oral agreements between the parties concerning the subject matter described herein or in the Agreement.

Equal Opportunity: Vendor/Contractor shall comply with E.O. 11246—Equal Employment Opportunity, as amended by E.O. 11375—Amending Executive Order 11246 Relating to Equal Employment Opportunity, and as supplemented by regulations at 41 CFR Part 60—Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.

Execution: This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, and all of which, when taken together, shall constitute one and the same instrument.

Formation and Good Standing: Vendor/Contractor represents and warrants that it is legally formed, validly existing and/or registered to conduct business in Florida, and to the extent applicable, in good standing under the laws of Florida and of the state of its formation. Vendor/Contractor represents and warrants that it is duly qualified and registered to do business in Florida with the Florida Secretary of State and the Florida Comptroller of Public Accounts and understands that remaining in good standing with Florida is a condition of the Agreement.

General Warranty: Vendor/Contractor represents and warrants to IDEA that the goods and/or services shall perform at a level as intended, are fit for use for their intended purpose, and shall substantially conform in accordance with the specifications stated in the Agreement, in compliance and conformance with any applicable law or ordinance and will be performed in a good, professional, and workmanlike manner. Further, they shall be fit for ordinary use with no material defects, provided that all use of the goods and/or services is for the purposes and in the environment for which they were designed and in accordance with such specifications.

Gratuities: IDEA may, by written notice to Vendor/Contractor, cancel this Agreement without liability to IDEA if it is determined by IDEA that gratuities, in the form of entertainment, gifts, or otherwise, were offered or given by Vendor/Contractor (or any agent or representative of Vendor/Contractor) to any director, officer or employee of IDEA (or to any family member of an IDEA employee, officer or director within the third-degree by affinity or consanguinity under Florida law), unless there is an express written statutory exception for same, or the gift is a documented donation to IDEA. In the event this Agreement is cancelled by IDEA pursuant to this section, IDEA shall be entitled, in addition to any other rights and remedies, to recover or withhold the amount or the cost incurred by Vendor/Contractor in providing such impermissible gratuities.

Indemnification: VENDOR/CONTRACTOR WILL INDEMNIFY, PROTECT, DEFEND, AND HOLD HARMLESS IDEA AND ITS BOARD, OFFICERS, AND REPRESENTATIVES (COLLECTIVELY THE "IDEA INDEMNITEES") IN THEIR OFFICIAL AND INDIVIDUAL CAPACITIES FROM AND AGAINST ALL DAMAGES, LOSSES, LIENS, CAUSES OF

ACTION, SUITS, JUDGMENTS, EXPENSES, AND OTHER CLAIMS OF ANY NATURE, KIND, OR DESCRIPTION, INCLUDING ATTORNEYS' FEES INCURRED IN INVESTIGATING, DEFENDING, OR SETTLING ANY OF THE FOREGOING BY ANY PERSON OR ENTITY, ARISING OUT OF, CAUSED BY, OR RESULTING FROM VENDOR'S/CONTRACTOR'S PERFORMANCE UNDER OR BREACH OF THIS AGREEMENT AND THAT ARE CAUSED IN WHOLE OR IN PART BY ANY ACT OR OMISSION, INCLUDING ANY NEGLIGENT ACT, NEGLIGENT OMISSION, OR WILLFUL MISCONDUCT OF VENDOR/CONTRACTOR, ANYONE DIRECTLY EMPLOYED BY VENDOR/CONTRACTOR, OR ANYONE FOR WHOSE ACTS VENDOR/CONTRACTOR MAY BE LIABLE. THE PROVISIONS OF THIS SECTION WILL NOT BE CONSTRUED TO ELIMINATE OR REDUCE ANY OTHER INDEMNIFICATION OR RIGHT WHICH ANY IDEA INDEMNITEE HAS BY LAW OR EQUITY. ALL PARTIES WILL BE ENTITLED TO BE REPRESENTED BY COUNSEL AT THEIR OWN EXPENSE. VENDOR'S/CONTRACTOR'S OBLIGATIONS CONTAINED IN THIS SECTION SURVIVE TERMINATION OR EXPIRATION OF THIS AGREEMENT AND CONTINUE ON INDEFINITELY AND CANNOT BE WAIVED OR VARIED.

Inspection: Prior to acceptance of any goods and/or services and continuing for a period of thirty (30) days after IDEA's first use of the goods and/or services, IDEA reserves the absolute right to inspect, test, and reject all goods and/or services, in whole or in part, furnished by Vendor/Contractor, to ensure that they comply with the Agreement and/or PO. This right shall exist even if payment has already been made by IDEA to the Vendor/Contractor. Goods or services which, in the sole opinion of IDEA, fail to conform to the required specification(s) or standard(s) may be considered non-conforming. In such event that goods and/or services are considered non-conforming, IDEA may return such goods and/or services at Vendor's/Contractor's risk and expense for replacement or correction, in which case Vendor/Contractor shall use best efforts to replace any non-conforming goods and/or services. IDEA may also accept the non-conforming goods and/or services subject to an equitable price reduction if mutually agreed to among the parties.

Interpretation of Evidence: No course of prior dealings between the parties and no usage of the trade shall be relevant to supplement or explain any term used in a contract. Acceptance or acquiescence in a course of performance rendered under a contract shall not be relevant to determine the meaning of the contract even though the accepting or acquiescing party has knowledge of the performance and opportunity for objection. Whenever a term defined by the Uniform Commercial Code is used in the Contract, the definition contained in the Code is to control.

Law of State to Govern: This Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of Florida (without regard to the conflicts or choice of law principles). The Parties irrevocably consent to the jurisdiction of the State of Florida and agree that any court of competent jurisdiction sitting in Hidalgo County, Florida, shall be an appropriate and convenient place of venue to resolve any dispute with respect to this Agreement. Both parties agree to waive all rights to a jury trial. In connection with IDEA's defense of any suit against and/or IDEA's prosecution of any claim, counterclaim or action to enforce any of its rights and/or claims under this Agreement, which IDEA prevails as to all or any portion of its defense(s), claims, counterclaims, and actions, IDEA shall be entitled to recover its actual attorneys' fees and expenses incurred in defending such suit and/or in prosecuting such claim or action.

Limitations: THE PARTIES ARE AWARE THAT THERE ARE CONSTITUTIONAL AND STATUTORY LIMITATIONS ON THE AUTHORITY OF IDEA (A PUBLIC SCHOOL Charter Schools) TO ENTER INTO CERTAIN TERMS AND CONDITIONS OF THE AGREEMENT, INCLUDING, BUT NOT LIMITED TO, THOSE TERMS AND CONDITIONS RELATING TO LIENS ON IDEA'S PROPERTY; DISCLAIMERS AND LIMITATIONS OF WARRANTIES; DISCLAIMERS AND LIMITATIONS OF LIABILITY FOR DAMAGES; WAIVERS, DISCLAIMERS AND LIMITATIONS OF LEGAL RIGHTS, REMEDIES, REQUIREMENTS AND PROCESSES; LIMITATIONS OF PERIODS TO BRING LEGAL ACTION; GRANTING CONTROL OF LITIGATION OR SETTLEMENT TO ANOTHER PARTY; LIABILITY FOR ACTS OR OMISSIONS OF THIRD PARTIES; PAYMENT OF ATTORNEYS' FEES; DISPUTE RESOLUTION; INDEMNITIES; AND CONFIDENTIALITY (COLLECTIVELY, THE "LIMITATIONS"), AND TERMS AND CONDITIONS RELATED TO THE LIMITATIONS WILL NOT BE BINDING ON IDEA EXCEPT TO THE EXTENT AUTHORIZED BY THE LAWS AND CONSTITUTION OF THE STATE OF FLORIDA.

Modifications: The contract may only be modified, altered, or changed by a written agreement signed by both IDEA and Vendor/Contractor and their duly authorized agents.

No Arbitration: Disputes involving this Agreement, including the breach or alleged breach thereof, may not be submitted to binding arbitration, but must, instead, be submitted to non-binding mediation or heard in a court of competent jurisdiction in the State of Florida sitting in Hidalgo County, Florida.

Non-Appropriation/Funding Out: This Agreement is conditioned upon continued funding and appropriation and allotment of funds by the Florida State Legislature and/or the Florida Department of Education pursuant to IDEA's open-enrollment charter. This Agreement is further conditioned on continued allocation of funds by IDEA's Board. If the Legislature and/or the Florida Department of Education fails to appropriate or allot the necessary funds, , then IDEA will issue written notice to Vendor/Contractor and IDEA may terminate this Agreement without further duty or obligation hereunder.

No Waiver of Immunity: NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS AGREEMENT, VENDOR/CONTRACTOR ACKNOWLEDGES, STIPULATES, AND AGREES THAT NOTHING IN THIS AGREEMENT SHALL BE CONSTRUED AS A WAIVER OF ANY DEFENSE AVAILABLE TO IDEA, INCLUDING BUT NOT LIMITED TO ANY SOVEREIGN, STATUTORY, AND/OR GOVERNMENTAL IMMUNITY AVAILABLE TO IDEA UNDER APPLICABLE LAW.

Payment Terms: Unless a prompt payment discount with a payment term of at least ten (10) days is offered and accepted by IDEA, payment terms shall be thirty (30) days net from date of acceptance or receipt of a properly prepared and submitted invoice, whichever is later. In accordance with the Board's accounts payable policy, to receive payment for goods provided and/or services rendered, the Vendor/Contractor must submit a separate invoice, in duplicate, for each purchase order that includes the following:

- a) Fully identifies the Vendor/Contractor, including the Vendor's/Contractor's authorized representative, and said identifying information conforms to that on the purchase order issued by IDEA to the Vendor/Contractor and/or the Agreement.
- b) Includes an invoice number and date.
- c) Is addressed to IDEA Florida, Inc., including the proper mailing address for accounts payable and the address to which goods and/or services were delivered.
- a) References the purchase order number issued.
- b) Delineates in sufficient detail the goods and/or services provided to IDEA, including the quantity and unit price of the goods and/or services, and the date that the goods were delivered or the services were rendered.

Payment will not be remitted until all goods provided and/or services rendered are inspected and confirmed received by IDEA.

Prices: IDEA accepts Vendor's/Contractor's price(s) as recorded on Vendor's/Contractor's Proposal and reserves the right to cancel the Agreement if the prices are to be increased without a properly negotiated and executed amendment to the Agreement.

Product Recall: Vendor/Contractor shall notify IDEA immediately if a product recall is instituted on any good and/or service Vendor/Contractor has delivered or if Vendor/Contractor discovers or becomes aware of any defect in quality or other deficiency in the delivered goods and/or services. This requirement shall survive payment and acceptance of the goods and/or services.

Purchase Order Required: Orders/requests may be submitted by telephone, fax, email, or mail. No valid orders/requests will be submitted without an IDEA-approved purchase order.

Record Keeping: It is the responsibility of Vendor/Contractor to maintain such records as are required by law, IDEA, or as are prescribed by the professional and generally accepted standards of the Florida Education Agency. The books and records related to the contract shall be maintained by Vendor/Contractor, and IDEA shall have the right to inspect and review such records at reasonable times upon request by IDEA.

Rights to Inventions Made Under a Contract or Agreement: The Vendor/Contractor acknowledges and agrees that any intellectual property, processes, procedures or product developed in furtherance of a contract between the Vendor/Contractor and IDEA belongs to IDEA as work-for-hire and all rights are reserved by IDEA and/or the federal government in accordance with applicable federal law.

Severability: In the event that any provision of this Agreement is found to be invalid, illegal, or unenforceable in any jurisdiction, then in lieu of such invalid, illegal, or unenforceable provision there shall be added automatically as a part of this Agreement a valid, legal, and enforceable substitute provision that most nearly reflects the original intent of the Parties, and all provisions hereof shall remain in full force and effect and shall be liberally construed in order to carry out the intentions of the Parties hereto as nearly as may be possible. Such invalidity, illegality, or unenforceability shall not affect any other provisions contained in this Agreement.

Tax Exempt: IDEA is tax-exempt. Vendor/Contractor shall not include taxes on any Proposal, contract, PO, or invoice. IDEA will provide a tax exemption certificate to Vendor/Contractor upon request.

Termination: IDEA reserves the right to terminate all or any part of the undelivered portion of any order resulting from the Agreement with thirty (30) days written notice upon default by the Vendor/Contractor, for delay or nonperformance by the Vendor/Contractor, or if it is deemed in the best interest of IDEA, for convenience.

Florida Public Records Act Contractor acknowledges that IDEA as a non-profit corporation operating open-enrollment charter schools is subject to requests for information under Section 119, Florida Statutes. Contractor will keep and maintain public records required to perform the services under this contract, and upon request from IDEA, provide IDEA with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119 or as otherwise provided by law. Failure to maintain or provide public records as requested shall be a material breach of this contract, and may also be a criminal act. Contractor will ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to IDEA.

Unsatisfactory Performance by Vendor Staff: If any person employed by Vendor/Contractor fails or refuses to carry out the services detailed in this Agreement or is, in the opinion of IDEA's designated representative(s), incompetent, unfaithful, intemperate, or disorderly, or uses threatening or abusive language to an IDEA student, parent, or representative, or if otherwise unsatisfactory, he or she shall be removed from the work under this Agreement immediately and shall not again provide services to IDEA except upon consent of IDEA's representative(s).

PART VIII- Supplemental Terms and Conditions

Confidential and/or Proprietary Information: Vendor/Contractor acknowledges that, in connection with this Agreement, it may have access to or create (alone or with others) confidential and/or proprietary information that is valuable to IDEA. For purposes of this Agreement, “Confidential Information” shall include but not be limited to:

- a) Information relating to IDEA’s financial, regulatory, personnel, or operational matters.
- b) Information relating to IDEA’s clients, customers, beneficiaries, suppliers, donors, employees, volunteers, sponsors, or business associates and partners.
- c) Trade secrets, know-how, inventions, discoveries, techniques, processes, methods, formulae, ideas, technical data and specifications, testing, methods, research and development activities, and computer programs and designs.
- d) Contracts, product plans, sales and marketing plans, and business plans.
- e) All information not generally known outside of IDEA’s business, regardless of whether such information is in written, oral, electronic, digital, or other form, and regardless of whether the information originates from IDEA or its agents.
- f) The term “Confidential Information” does not include the following:
 - i. Information available to the public through no wrongful act of the receiving party.
 - ii. Information that has been published.
 - iii. Information required in response to subpoena, court order, court ruling, or by law.

Vendor/Contractor agrees that it will not, at any time during or after termination of this Agreement, use or disclose any Confidential Information or trade secrets of IDEA to any person or entity for any purpose whatsoever without the prior written consent of IDEA, unless and except as otherwise required by applicable federal or state law or court order.

Vendor/Contractor agrees to release to IDEA all records and supporting documentation related to the Services provided under this Agreement upon completion of the Term hereof.

Identity Theft Protection: If Vendor/Contractor will be storing employee or student data as part of the services under the Agreement, the following provisions apply:

- a) Vendor/Contractor agrees to maintain the confidentiality of “personal identifying information” and “sensitive personal information,” as those terms are defined in Florida Business & Commerce Code § 522.002 by implementing reasonable data security procedures, controls, and safeguards to ensure that such information is protected. Vendor/Contractor agrees that “personal identifying information” and “sensitive personal information” will be collected only as necessary and in conjunction with this Agreement and will be restricted in its distribution and accessibility such that only authorized representatives of Vendor/Contractor who have agreed to maintain the confidentiality of the data may access it. Such information will be properly secured by the use of safeguards such as secure file storage, firewall protection, complex password protection, secure operating systems, anti-virus software, locked physical files and backups, data encryption, and other technology tools. When necessary, “personal identifying information” and “sensitive personal information” will be disposed of through secure means, such as shredding paper files and erasing electronic files.
- b) Vendor/Contractor will not bear responsibility for safeguarding information that is (i) publicly available; (ii) that is not “personal identifying information” or “sensitive personal information”; (iii) that is obtained by Vendor/Contractor from third parties without restrictions on disclosure and is not obviously “personal identifying information” or “sensitive personal information”; or (iv) is required to be disclosed by order of a court or other governmental entity.
- c) Vendor/Contractor stipulates that this Agreement does not convey ownership of “personal identifying information” or “sensitive personal information” provided by IDEA under this Agreement.

Payment and Performance Bonds: If required By the RFP terms, the Vendor/Contractor shall provide Payment and Performance bonds equal to the total cost of the approved project. This shall be at the sole cost and expense of the Vendor/Contractor.

Privacy of Employee or Student Data: When educational records and Student Data will be utilized under the Agreement, or Employee data may be involved, the following provisions apply and Vendor/Contractor will enter into a Data Sharing Agreement provided by IDEA:

- General Guidelines. The Parties acknowledge and agree that certain federal and state laws protect the privacy interests of students and parents with regard to educational records maintained by IDEA, including, without limitation, the Family Educational Rights and Privacy Act (“FERPA”), 20 USC § 1232g. IDEA has determined that Vendor/Contractor has a legitimate educational interest in the educational records, as that term is defined under FERPA, of IDEA’s students who receive the services, and that Vendor/Contractor is the agent of IDEA solely for the purpose of providing services under this Agreement. Vendor/Contractor and its personnel shall maintain the confidentiality of Student Data, as defined below, and comply with the requirements of FERPA and all other applicable law with respect to the privacy of Student Data. Vendor’s/Contractor’s obligations under this Section shall survive the termination or expiration of this Agreement.
- a) Definition of “Student Data”: “Student Data” includes all Personally Identifiable Information (“PII”) and other non-public information and includes, but is not limited to, student data, metadata, and user content.
- b) Collection and Use of Student Data: Vendor/Contractor will only collect Student Data necessary to fulfill its duties as outlined in this Agreement. Vendor/Contractor will use Student Data only for the purpose of fulfilling its duties and providing services under this Agreement, and for improving services under this Agreement. Vendor/Contractor is prohibited from mining Student Data for any purposes other than those agreed to by the parties. Data mining or scanning of user content for the purpose of advertising or marketing to students or their parents is prohibited.
- c) If Vendor/Contractor has access to Employee PII, it shall protect PII and follow the same data protection and privacy standards as applied for Student Data.
- d) Data De-Identification: Vendor/Contractor may use de-identified Student or Employee Data for product development, research, or other purposes. De-identified Student or Employee Data will have all direct and indirect personal identifiers removed. This includes, but is not limited to, name, ID numbers, date of birth, demographic information, location information, and school ID. Furthermore, Vendor/Contractor agrees not to attempt to re-identify de-identified Student or Employee Data and not to transfer de-identified Student or Employee Data to any party unless that party agrees not to attempt re-identification.
- e) Marketing and Advertising: Vendor/Contractor will not use any Student Data to advertise or market to students or their parents.
- f) Modification of Terms of Service: Vendor/Contractor will not change how Student or Employee Data are collected, used, or shared under the terms of this Agreement in any way without advance notice to and consent from IDEA.
- g) Student Data Sharing: Student Data cannot be shared with any additional parties without prior written consent of IDEA, except as required by law.
- h) Access and Transfer or Destruction: Any Student or Employee Data held by Vendor/Contractor will be made available to IDEA upon request by IDEA. Vendor/Contractor will ensure that all Student or Employee Data in its possession and

in the possession of any subcontractors or agents to which Vendor/Contractor may have transferred Student or Employee Data are destroyed or transferred to IDEA when the Student or Employee Data is no longer needed for its specified purpose, at the request of IDEA.

- i) Rights and License In and To Student or Employee Data: The Parties agree that all rights, including all intellectual property rights, shall remain the exclusive property of IDEA, and that Vendor/Contractor has a limited, nonexclusive license solely for the purpose of performing its obligations as outlined in this Agreement. This Agreement does not give Vendor/Contractor any rights, implied or otherwise, to Student or Employee Data, content, or intellectual property, except as otherwise expressly stated in this Agreement. This includes the right to sell or trade Student or Employee Data.
- j) Security Controls: Vendor/Contractor will store and process Student or Employee Data in accordance with industry best practices. This includes appropriate administrative, physical, and technical safeguards to secure Student or Employee Data from unauthorized access, disclosure, and use. Vendor/Contractor will conduct periodic risk assessments and remediate any identified security vulnerabilities in a timely manner. Vendor/Contractor will also have a written incident response plan, to include prompt notification of IDEA in the event of a security or privacy incident, as well as best practices for responding to a breach of PII. Vendor/Contractor agrees to share its incident response plan upon request.

PART VII –REQUIRED ATTACHMENTS

Attachment A – Title Page



**A Proposal Submitted in Response to
IDEA’s Request for Proposals
#RFP-46-FBAS-0824 for Florida Before and After School Services**

Submitted By:

(Full Legal Name of Vendor/Contractor)

Vendor/Contractor d/b/a (if applicable): _____

Employer Identification Number: _____

Street Address: _____

City, State, and Zip Code: _____

Additional Requirements:

The proposal must include the name of each person with at least 25% ownership of the business.

Name: _____ Name _____

Name: _____ Name _____

On:

(Date of Proposal Submission)

Attachment B– Vendor Solicitation Non-Collusion Certification and Signature Page

I, the undersigned authorized representative of Respondent, submit this Proposal and have read the specifications, which are a part of this RFP. My signature certifies that I am authorized to submit this Proposal, sign as a representative for Respondent, and carry out the services solicited in this RFP. The undersigned also affirms that he/she is duly authorized to execute this RFP, that this company, corporation, firm, partnership or individual has not prepared this RFP in collusion with any other Respondent, and that the contents of this RFP as to prices, terms or conditions of said RFP have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this RFP.

Signature of Authorized Representative: _____

Printed Name of Authorized Representative: _____

Title/Role of Authorized Representative: _____

Vendor/Contractor Legal Name: _____

Address: _____

Telephone Number: _____

Fax Number: _____

Project Contact Person: _____

Contact Phone Number: _____

Contact Email Address: _____

Web Site Address: _____

Legal Vendor/Contractor Name

Signature of Authorized Representative

Date

Printed Name and Title of Authorized Representative

Attachment C – Proof of Insurance and/or Bonding

Please provide proof of insurance and/or bonding as detailed in RFP specifications. Minimum Coverage Below:

MINIMUM INSURANCE COVERAGE & LIMITS FOR VENDORS AND PROFESSIONAL SERVICE PROVIDERS			
Type of Contractor	Required Coverage	Required Coverage Limits	Other
Speakers, Presenters, Judges, DJ, Decoration and Photobooth Vendors (This is not an all-inclusive list)	NA	NA	Hold Harmless Agreement
Charter Bus Services	Commercial General Liability	Each Occurrence: \$1,000,000 General Aggregate: \$2,000,000 Medical Expenses: \$5,000	Additional Insured and Waiver of Subrogation Endorsement
	Automobile Liability	Combined Single Limit or Umbrella Liability (excess) \$5,000,000 Uninsured Motorist: \$100,000 Personal Injury Protection: \$5,000	Additional Insured and Waiver of Subrogation Endorsement
Maintenance/Repair (painting, plumbing, HVAC, roofing, landscape, etc.) Service Providers (copier/fax service, computers, security, equipment vendors, etc.)	Commercial General Liability	Each Occurrence: \$1,000,000 General Aggregate: \$2,000,000 Personal and Advertising Injury: \$500,000	Additional Insured Endorsement
	Automobile Liability Including: <input type="checkbox"/> Owned Vehicles <input type="checkbox"/> Non-Owned Vehicles <input type="checkbox"/> Hired Vehicles <i>(Required for vehicles driven on school property)</i>	Combined Single Limit: \$1,000,000	
	Workers' Compensation* Employers' Liability	Limit: State- Statutory Each Occurrence: \$500,000	Waiver of Subrogation Endorsement

Vendor General Insurance Requirements	Commercial General Liability	Each Occurrence: \$1,000,000 General Aggregate: \$2,000,000 Personal and Advertising Injury: \$500,000	Additional Insured Endorsement
	Automobile Liability Including: <input type="checkbox"/> Owned Vehicles <input type="checkbox"/> Non-Owned Vehicles <input type="checkbox"/> Hired Vehicles <i>(Required for vehicles driven on school property)</i>	Combined Single Limit: \$1,000,000	
	Workers' Compensation* Employers' Liability	Limit: State- Statutory Each Occurrence: \$500,000	Waiver of Subrogation Endorsement

For the contractor categories below, the following coverages may apply in addition to the general insurance requirements listed above:

Welders, plumbers (work with open flames)	Fire Damage	Each Occurrence: \$1,000,000	Additional Insured Endorsement
Hazardous Materials, Waste Haulers, Pest Control, etc.	Pollution Liability (May require project-specific coverage)	Each Occurrence: \$1,000,000	Additional Insured Endorsement
Professional Services (accountants, architects, attorneys, education consultants, etc.)	Professional Liability	General Aggregate: \$2,000,000 Each Occurrence: \$1,000,000 Abuse of Molestation (If applicable) \$1,000,000	Additional Insured Endorsement
Nurses, therapists, medical providers	Professional Liability or Medical Malpractice (as applicable)	General Aggregate: \$3,000,000 Each Occurrence: \$1,000,000 Abuse of Molestation: (If applicable) \$1,000,000	Additional Insured Endorsement
Payroll company, Data managers	Cyber Liability	Each Occurrence \$1,000,000	Additional Insured Endorsement

The Additional Insured Endorsement language must name as follows: IDEA Public Schools, 2115 W. Pike Blvd, Weslaco, TX 78596.
Please [click here](#) to see a COI Example.

Attachment D – IDEA Florida Inc. Conflict of Interest Form

By signature of this Proposal, Vendor/Contractor covenants and affirms that:

- Name and corporate structure of vendor.

- If your business entity does not have any officer, partner, director, or proprietor or such officer or employee or the officer's or employee's spouse or child, or any combination of them, with a material interest (5% or more ownership), and a family relationship to the third degree with any IPS or IDEA Florida employees or officers or board members –

Write N/A _____

- If your business entity has any officer, partner, director, or proprietor or such officer or employee or the officer's or employee's spouse or child, or any combination of them, with a material interest (5% or more ownership), and a family relationship to the third degree with any IPS or IDEA Florida employees or officers or board members. List the name of the IDEA employee, officer or board member there is a relationship with and the relationship to that person.

- No manager, or employee or paid consultant of Vendor is a member of the IDEA Public Schools' Board of Directors, IDEA Florida Inc.'s Board of Directors or an employee of IPS Enterprises Inc. or IDEA Florida Inc.
- No manager or employee or paid consultant of Vendor is married to a member of the IDEA Public Schools' Board of Directors, IDEA's Chief Executive Officer, or an employee of IDEA.
- No member of the IDEA Public Schools' Board of Directors, IDEA's Chief Executive Officer, or employee of IDEA is a manager or paid consultant of Vendor.
- Neither any member of the IDEA Public Schools' Board of Directors, IDEA Florida Inc.'s Board of Directors, IDEA's Chief Executive Officer, nor any employee of IDEA owns or controls more than 5% in Vendor.
- Vendor has disclosed within the Proposal any interest, fact or circumstance which does or may present a potential conflict of interest.
- Should Vendor fail to abide by the foregoing covenants and affirmations regarding conflicts of interest, Vendor shall not be entitled to the recovery of any costs or expenses incurred in relation to any contract with IDEA Public Schools and shall immediately refund to IDEA any fees or expenses that may have been paid under the contract and shall further be liable for any costs incurred or damages sustained by IDEA \ relating to that contract.

- Some but not all of the relationships described above may be disqualifying for vendors.

Legal Vendor/Contractor Name

Signature of Authorized Representative

Date

Printed Name and Title of Authorized Representative

Attachment E – Certification Regarding Drug-Free Workplace

This certification is required by the Federal Regulations Implementing Sections 5151-5160 of the Drug-Free Workplace Act, 41 U.S.C. 701 and Pursuant to 2 CFR Part 182.

The undersigned Vendor/Contractor certifies it will provide a drug-free workplace by:

- Publishing a policy statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the consequences of any such action by an employee.
- Establishing an ongoing drug-free awareness program to inform employees of the dangers of drug abuse in the workplace, Vendor's/Contractor's policy of maintaining a drug-free workplace, the availability of counseling, rehabilitation and employee assistance programs, and the penalties that may be imposed on employees for drug violations in the workplace.
- Providing each employee with a copy of Vendor's/Contractor's policy statement.
- Notifying the employees through Vendor's/Contractor's policy statement that as a condition of services to IDEA, employees shall abide by the terms of the policy statement and notifying Vendor/Contractor in writing within five days after any conviction for a violation by the employee of a criminal drug abuse statute in the workplace.
- Notifying IDEA within ten (10) days of Vendor's/Contractor's receipt of a notice of a conviction of any employee; and,
- Taking appropriate personnel action against an employee convicted of violating a criminal drug statute or requiring such an employee to participate in a drug abuse assistance or rehabilitation program.

Legal Vendor/Contractor Name

Signature of Authorized Representative

Date

Printed Name and Title of Authorized Representative

Attachment F – Contract Provisions for Contracts Involving Federal Funds

With respect to the use of federal funds for the procurement of goods and services, 2 CFR 200.326 and Appendix II to 2 CFR 200 require the inclusion of the following contract provisions.

1. Remedies for Contract Breach or Violations. Contracts for more than the simplified acquisition threshold currently set at \$250,000 must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms and provide for such sanctions and penalties as appropriate.
2. Termination for Cause and Convenience. All contracts in excess of \$10,000 must address termination for cause and for convenience by IDEA including the manner by which it will be affected and the basis for settlement.
3. Equal Employment Opportunity. Except as otherwise provided under 41 CFR 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR 60–1.3 must include the equal opportunity clause provided under 41 CFR 60–1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR 1964–1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”
4. Davis-Bacon Act. When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by IDEA must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141–3144, and 3146–3148) as supplemented by Department of Labor regulations (29 CFR 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. IDEA must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. IDEA must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. IDEA must report all suspected or reported violations to the Federal awarding agency.
5. Contract Work Hours and Safety Standards Act. Where applicable, all contracts awarded by IDEA in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
6. Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of

experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

7. Clean Air Act and the Federal Water Pollution Control Act. Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the contractor to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
8. Energy Efficiency Standards and Policies. Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6201).
9. Debarment and Suspension. A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide Excluded Parties List System in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p. 189) and 12689 (3 CFR Part 1989 Comp., p. 235), “Debarment and Suspension.” The Excluded Parties List System in SAM contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
10. Byrd Anti-Lobbying. Contractors that apply or bid for an award of \$100,000 or more must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier.
11. Procurement of Recovered Materials. IDEA and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired by the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

Vendor/Contractor agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances, as applicable. It is further acknowledged that the vendor certifies compliance with all provisions, laws, acts, regulations, etc. as specifically noted above.

Legal Vendor/Contractor Name

Signature of Authorized Representative

Date

Printed Name and Title of Authorized Representative

Attachment G – Criminal History Review of Vendor/Contractor Employees

Jessica Lunsford Background Screening Compliance

Introduction: Florida Law, the Jessica Lunsford Act, requires a vendor who will have employees present on charter school property to undergo a Level II background screening, which consists of an FDLE/FBI search if vendor representatives will be at a school when students are present, have direct contact with students, or have access to or control of school funds. If no personnel will meet any of the three criteria, the law does not apply and no action will be needed. For vendors providing services to charter schools in the Hillsborough District, more information may be found at www.sdhc.k12.fl.us/Procurement/JessicaLunsfordAct.asp.

Each vendor will be required, at its own cost, to comply with the background screening and badging requirements prior to providing services and provide proof of compliance.

Criminal History Review of Contractor Employees

Please complete the information below:

I, the undersigned agent for Vendor, certify that [check one]:

None of the employees of Vendor and any subcontractors are “covered employees” as defined above. If this box is checked, I further certify that Vendor has taken precautions or imposed conditions to ensure that the employees of Vendor and any subcontractor will not become covered employees. Vendor will maintain these precautions or conditions throughout the time the contracted services are provided.

OR

Some or all of the employees of Vendor and any subcontractor are “covered employees.” If this box is checked, I further certify that:

1. Vendor has complied with all the requirements of the Jessica Lunsford act as required by law.
2. If Vendor receives information that a covered employee subsequently has a reported criminal history, Vendor will immediately remove the covered employee from contract duties and notify IDEA Florida, Inc. in writing within three business days.
3. Upon request, Vendor will provide IDEA Florida, Inc., the school district or its agents with the name and any other requested information regarding covered employees so that IDEA Florida, Inc. may obtain criminal history record information on the covered employees.
4. If IDEA Florida, Inc. objects to the assignment of a covered employee on the basis of the covered employee’s criminal history record information, Vendor agrees to discontinue using that covered employee to provide services to IDEA Florida, Inc.
5. All covered employees hired after January 1, 2008 have completed the required background check process prior to performing any duties related to IDEA Florida, Inc. or having any direct contact with students.

I understand that non-compliance with this certification by Vendor may be grounds for contract termination and/or barring disqualified persons from performing the work.

[Vendor Name]

Signature of Authorized Representative

Date

Printed Name and Title of Authorized Representative

Attachment H – Reference Sheet

Please list a minimum of three (3) verifiable references of clients/organizations (governments, charter schools, or ISDs) that have used your services. Preferably the Respondent shall list references for any projects completed in the past 5 years that are similar to the scope of work in this Solicitation. If additional space is required, attach additional pages hereto. IDEA would prefer some of the references to be new customers in the last year, and Florida clients/organizations are preferred:

1. _____
Customer/Client School or Organization/Entity Name Dates of Contract

Street Address City State Zip

Contact Person Phone Number Email Address

Project Scope

2. _____
Customer/Client School or Organization/Entity Name Dates of Contract

Street Address City State Zip

Contact Person Phone Number Email Address

Project Scope

3. _____
Customer/Client School or Organization/Entity Name Dates of Contract

Street Address City State Zip

Contact Person Phone Number Email Address

Project Scope

Attachment I – Litigation, Terminations, Claims

Respondent shall list any project completed in the past five years where litigation was filed by Customer/Client or Organization/Entity against Respondent, the contract was terminated by Customer/Client or Organization/Entity before the expiration of term, or insurance claims were reported against Respondent’s insurance by Customer/Client or Organization/Entity. If additional space is required, attach additional pages hereto.

1. _____
Customer/Client School or Organization/Entity Name

Contact Person Phone Number Email Address

Brief Description of Event or Issues: _____

2. _____
Customer/Client School or Organization/Entity Name

Contact Person Phone Number Email Address

Brief Description of Event or Issues: _____

3. _____
Customer/Client School or Organization/Entity Name

Contact Person Phone Number Email Address

Brief Description of Event or Issues: _____


I certify that no claims, litigations, or terminations have been filed against my company in the past 5 years.

Signature of Authorized Representative

Date

Attachment J – Proposed Pricing

Respondent shall provide pricing/price schedule referencing: "ATTACHMENT "J" in its submitted Proposal. Please indicate No Bid on Items you wish not to Bid on.

 46-FBAS-0824 Price Sheet															Vendor Name:			
2024-2025 School Year																		
IDEA Tampa/Lakeland	Address	Regular School Days (Morning Hours: 6:30-8:00 AM)	Morning Hours	Regular School Days (Afternoon Hours: 3:30 - 6:00 PM)	Regular Afternoon Hours	Early Release: Days (Afternoon Hours: 1:30 - 6:00 PM)	Early Release Afternoon Hours	Morning Hourly Rate	Regular Afternoon Hourly Rate	Early Release Afternoon Hourly Rate	Morning Care Services Total	Regular Afternoon Care Services Total	Early Release Afternoon Care Services Total	Snack Fee (if applicable)	Snack Total	Additional Fees	Explanation of Fees	Grand Total
Jogoe Academy	5050 E 10th Ave, Tampa, FL 33619	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	N/A	N/A			\$0.00
Jogoe College Prep	5050 E 10th Ave, Tampa, FL 33619	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	N/A	N/A			\$0.00
Victory Academy	11612 N Nebraska Ave, Tampa, FL 33612	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	N/A	N/A			\$0.00
Victory College Prep	11612 N Nebraska Ave, Tampa, FL 33612	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	N/A	N/A			\$0.00
Lakeland Academy	1775 Interstate Dr, Lakeland, FL 33805	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	\$				\$0.00
Lakeland College Prep	1775 Interstate Dr, Lakeland, FL 33805	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	\$				\$0.00
\$0.00																		
Renewal 1: 2025-2026 School Year																		
IDEA Tampa/Lakeland	Address	Regular School Days (Morning Hours: 6:30-8:00 AM)	Morning Hours	Regular School Days (Afternoon Hours: 3:30 - 6:00 PM)	Regular Afternoon Hours	Early Release: Days (Afternoon Hours: 1:30 - 6:00 PM)	Early Release Afternoon Hours	Morning Hourly Rate	Regular Afternoon Hourly Rate	Early Release Afternoon Hourly Rate	Morning Care Services Total	Regular Afternoon Care Services Total	Early Release Afternoon Care Services Total	Snack Fee (if applicable)	Snack Total	Additional Fees	Explanation of Fees	Grand Total
Jogoe Academy	5050 E 10th Ave, Tampa, FL 33619	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	N/A	N/A			\$0.00
Jogoe College Prep	5050 E 10th Ave, Tampa, FL 33619	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	N/A	N/A			\$0.00
Victory Academy	11612 N Nebraska Ave, Tampa, FL 33612	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	N/A	N/A			\$0.00
Victory College Prep	11612 N Nebraska Ave, Tampa, FL 33612	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	N/A	N/A			\$0.00
Lakeland Academy	1775 Interstate Dr, Lakeland, FL 33805	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	\$				\$0.00
Lakeland College Prep	1775 Interstate Dr, Lakeland, FL 33805	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	\$				\$0.00
\$0.00																		
Renewal 2: 2026-2027 School Year																		
IDEA Tampa/Lakeland	Address	Regular School Days (Morning Hours: 6:30-8:00 AM)	Morning Hours	Regular School Days (Afternoon Hours: 3:30 - 6:00 PM)	Regular Afternoon Hours	Early Release: Days (Afternoon Hours: 1:30 - 6:00 PM)	Early Release Afternoon Hours	Morning Hourly Rate	Regular Afternoon Hourly Rate	Early Release Afternoon Hourly Rate	Morning Care Services Total	Regular Afternoon Care Services Total	Early Release Afternoon Care Services Total	Snack Fee (if applicable)	Snack Total	Additional Fees	Explanation of Fees	Grand Total
Jogoe Academy	5050 E 10th Ave, Tampa, FL 33619	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	N/A	N/A			\$0.00
Jogoe College Prep	5050 E 10th Ave, Tampa, FL 33619	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	N/A	N/A			\$0.00
Victory Academy	11612 N Nebraska Ave, Tampa, FL 33612	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	N/A	N/A			\$0.00
Victory College Prep	11612 N Nebraska Ave, Tampa, FL 33612	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	N/A	N/A			\$0.00
Lakeland Academy	1775 Interstate Dr, Lakeland, FL 33805	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	\$				\$0.00
Lakeland College Prep	1775 Interstate Dr, Lakeland, FL 33805	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	\$				\$0.00
\$0.00																		
Renewal 3: 2027-2028 School Year																		
IDEA Tampa/Lakeland	Address	Regular School Days (Morning Hours: 6:30-8:00 AM)	Morning Hours	Regular School Days (Afternoon Hours: 3:30 - 6:00 PM)	Regular Afternoon Hours	Early Release: Days (Afternoon Hours: 1:30 - 6:00 PM)	Early Release Afternoon Hours	Morning Hourly Rate	Regular Afternoon Hourly Rate	Early Release Afternoon Hourly Rate	Morning Care Services Total	Regular Afternoon Care Services Total	Early Release Afternoon Care Services Total	Snack Fee (if applicable)	Snack Total	Additional Fees	Explanation of Fees	Grand Total
Jogoe Academy	5050 E 10th Ave, Tampa, FL 33619	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	N/A	N/A			\$0.00
Jogoe College Prep	5050 E 10th Ave, Tampa, FL 33619	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	N/A	N/A			\$0.00
Victory Academy	11612 N Nebraska Ave, Tampa, FL 33612	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	N/A	N/A			\$0.00
Victory College Prep	11612 N Nebraska Ave, Tampa, FL 33612	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	N/A	N/A			\$0.00
Lakeland Academy	1775 Interstate Dr, Lakeland, FL 33805	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	\$				\$0.00
Lakeland College Prep	1775 Interstate Dr, Lakeland, FL 33805	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	\$				\$0.00
\$0.00																		
Renewal 4: 2028-2029 School Year																		
IDEA Tampa/Lakeland	Address	Regular School Days (Morning Hours: 6:30-8:00 AM)	Morning Hours	Regular School Days (Afternoon Hours: 3:30 - 6:00 PM)	Regular Afternoon Hours	Early Release: Days (Afternoon Hours: 1:30 - 6:00 PM)	Early Release Afternoon Hours	Morning Hourly Rate	Regular Afternoon Hourly Rate	Early Release Afternoon Hourly Rate	Morning Care Services Total	Regular Afternoon Care Services Total	Early Release Afternoon Care Services Total	Snack Fee (if applicable)	Snack Total	Additional Fees	Explanation of Fees	Grand Total
Jogoe Academy	5050 E 10th Ave, Tampa, FL 33619	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	N/A	N/A			\$0.00
Jogoe College Prep	5050 E 10th Ave, Tampa, FL 33619	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	N/A	N/A			\$0.00
Victory Academy	11612 N Nebraska Ave, Tampa, FL 33612	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	N/A	N/A			\$0.00
Victory College Prep	11612 N Nebraska Ave, Tampa, FL 33612	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	N/A	N/A			\$0.00
Lakeland Academy	1775 Interstate Dr, Lakeland, FL 33805	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	\$				\$0.00
Lakeland College Prep	1775 Interstate Dr, Lakeland, FL 33805	180	1.5	174	2.5	6	4.5				\$0.00	\$0.00	\$0.00	\$				\$0.00
\$0.00																		

Attachment L – Exhibit 1: Vendor Questionnaire

To: All Prospective Vendors

The following Vendor Questionnaire must be submitted along with RFP Submissions and proof of proper licensing to be considered for Evaluation:

Vendor Name: _____

Question 1: Can you provide a detailed breakdown of all initial and ongoing costs associated with the before and after-school care services, including equipment, staffing, materials, and operational costs?

Answer:

Question 2: How do you anticipate your costs will change over the next 3-5 years, and what factors will influence these changes?

Answer:

Question 3: What is your proposed payment schedule, and do you offer any discounts for long-term commitments or early payments?

Answer:

Question 4: What additional costs might we incur for optional services or potential program expansions?

Answer:

Question 5: Can you provide any case studies or references that demonstrate the financial impact of your services on other similar schools or districts?

Answer:

Question 6: How do you plan to manage and mitigate any hidden or unforeseen costs that may arise during the contract period?

Answer:

Question 7: What are the costs associated with terminating the contract before the agreed end date?

Answer:

Question 8: Are there any funding sources or compliance considerations that could impact the total cost to the district for your services?

Answer:

End of Exhibit

Part IX: APPENDICES

The appendices included in this section contain information relevant to this RFP and to the preparation of a responsive Proposal.

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Appendix A: IDEA Florida, Inc. Vendor Packet

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Part X: ADDENDA OR ERRATA

Any interpretations, corrections, additions, or changes to this RFP will be communicated to Respondents by the issuance of an addenda or errata. It is the responsibility of Respondent, prior to submitting a Proposal, to determine whether an addenda or errata was issued by checking IDEA's website: <https://ideapublicschools.org/our-story/finance-budget/>. All Respondents shall comply with the requirements specified in any addenda or errata issued by IDEA.

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END OF IDEA PUBLIC SCHOOLS RFP