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## Request For Proposals Addendum

### Addendum #2: Pre-Proposal Meeting Recording / RFP Questions & Answers

Date: 2/16/24

#### **RFP #4-CNPTCH-0424 Laptops & Laptop Servicing**

Pre-Proposal Meeting Recording linked [here](#):

To: All Prospective Vendors

The following questions were sent in response to the referenced Solicitation for further clarification. Questions and Answers are listed below.

**Question 1:** Will you accept another manufacturer or are you only going to be looking at Dell?

**Answer:** IDEA is only requesting Dell products. No other manufacturer will be considered.

**Question 2:** Will the asset tags be provided by IDEA or will we need to provide asset tags?

**Answer:** IDEA will provide the design of the asset tag that the vendor can use to produce them.

**Question 3:** Can you confirm if the following services needed are Asset Tagging, Intune, & Delivery

**Answer:** Yes, Asset Tagging, Intune, and Delivery are required. Please reference pages 12-13 on Part II – Section 2 of the RFP.

**Question 4:** If an alternative manufacturer (besides dell) will be accepted for this, where should we log the pricing at on the spreadsheet?



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**Answer:** Please reference the response to Question 1.

**Question 5:** How do we go about being added to your vendor/bidder list for future needs?

**Answer:** We encourage you to continue to monitor any other RFP opportunities located on our website: <https://ideapublicschools.org/our-story/finance-budget/>

**Question 6:** Can you please send us a copy of this pending IT/TELCOM/A-V RELATED BID, or is there a web link you can provide?

**Answer:** All open solicitations can be found on IDEA's website:

<https://ideapublicschools.org/our-story/finance-budget/>

**Question 7:** What about smaller non-bid items (p-card type purchases, refurbished parts, hard to find items, end of life band-aids, etc)? Does that go through the IT folks directly or does it funnel back around to the Procurement side?

**Answer:** Tech supplies not included in RFP are purchased through the procurement process of 3 quotes or co-op contract (if applicable/available). At this time, we are procuring laptops and their services only.

**End of Addendum**