



**IDEA Headquarters**  
2115 W. Pike Boulevard  
Weslaco, Texas 78596  
**Phone** 956.377.8000  
**Fax** 956.447.3796

## Invitation for Bid Addendum **Addendum #1: Pre-Bid Meeting**

Date: 2/19/24

**IFB #18-CNPMERCH-0424**

To: All Prospective Vendors

Below you will find the PDF version of the Pre-Bid Meeting presentation held on February 15, 2024, at 11:00 CST via Microsoft Teams:

**Attachments: Pre-Bid Meeting Presentation**

End of Addendum

**IDEA Public Schools  
Invitation for Bid (IFB)  
For  
Merchandiser  
18-CNPMERCH-0424**

**Pre-Bid Meeting  
February 15, 2024 @ 11:00AM CST**

Delilah Veliz, Procurement Analyst



## Recording

This meeting will be recorded and transcribed for future reference

Please type your name, title, phone number, email address, and organization in the chat

# Pre-Bid Agenda

- Welcome- Delilah Veliz
- Agenda & Solicitation Overview
- Bid Proposal Submission & Selection
- Project Scope and Overview
- Q&A
- Wrap-up



# Point of Contact (POC)

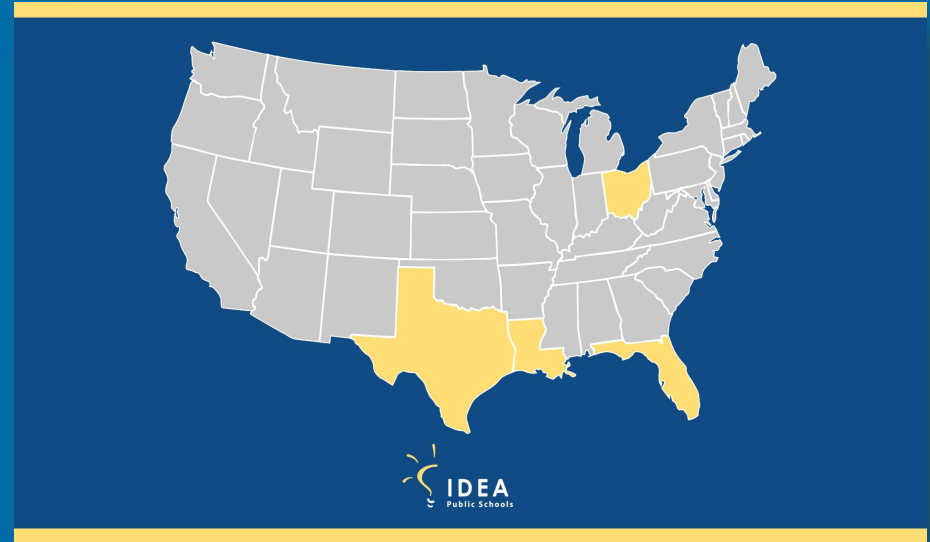
- All inquiries regarding this solicitation should be directed to IDEA's:

- Procurement Department  
[cnpprocurement@ideapublicschools.org](mailto:cnpprocurement@ideapublicschools.org)



# Disclaimer

- This Document serves to aid interested vendors doing business with IDEA. This Document does not constitute legal advice or bind IDEA in any manner. Anything stated at this pre-submittal conference is not intended to change any terms and/or conditions stated in the advertised solicitation document. Any authorized changes will be made in writing in the form of an Addendum issued by IDEA Procurement Department.



# Solicitation Overview

## GENERAL INTENT:

IDEA is soliciting an Invitation for Bids for Purchase and Delivery of a merchandiser for the listed campuses identified in **Attachment L**. The merchandisers shall be delivered by June 30, 2024.

*The detailed scope of work and vendor requirements can be found on Section 6: Scope of Work/Requested Product(s) within the IFB.*

# Invitation for Bid Timeline

## 4. TENTATIVE SCHEDULE OF EVENTS

Date Solicitation Opens:	<b>January 31, 2024</b>
Pre-Bid Meeting Date and Time:	<b>Thursday, February 15, 2024 @ 11:00 AM CST</b>
Deadline for Written Questions & Approved Equal's Request:	<b>Friday, February 16, 2024 @ 2:00 PM CST</b>
Deadline for responses from IDEA Public Schools:	<b>Friday, February 23, 2024</b>
IFB Due Date and Time:	<b>Wednesday, March 20, 2024 @ 2:00 PM CST</b>
Bid Opening	<b>Wednesday, March 20, 2024 @ 2:00 PM CST</b>
Targeted Board Meeting	<b>April 26, 2024</b>



# Submittal Procedures

Due: Wednesday, March 20, 2024 @ 2:00 PM CST

## **11.HOW TO SUBMIT A BID**

All bid packages must be clearly marked with the IFB # **(18-CNPMERCH-0424)**, Respondents' name and address **(it is very important to include the IFB #)**. Bid packages must be delivered to and received prior to the deadline of **Wednesday, March 20, 2024, no later than 2:00 PM CST.**

Child Nutrition Program – Finance & Procurement  
IDEA Public Schools, 2115 W. Pike Blvd Weslaco, TX 78596  
(956) 377-8000

# IFB Submittal Requirements

Each Submittal must be organized and follow the required format as stated in the IFB.

Each Section must be appropriately tabbed and inclusive of all required submittals.

# IFB Price Sheet & Delivery Locations

Type	Specification	Quantity	Unit Cost (USD)	Extended Cost (USD)	Estimated Installation Date *see section 2 of IFB
<b>Standard Model with Bonus Accessories</b>	<ul style="list-style-type: none"> <li>Color: Black</li> <li>Dimensions: (INCLUDED END PANELS) 71.25 X 33 7/8 in (1810 X 838 X 1981 MM)</li> <li>Model: VRSS7278C</li> <li>Accessories: Skirt w/ 4" casters or legs</li> <li>Accessories: Black polycarbonate removable locking security cover</li> <li>OPTIONAL ACCESSORIES:                             <ul style="list-style-type: none"> <li>3500K LED lights below shelves</li> <li>Clear or reflective glass, sliding rear doors (solid hinged on 36" cases)</li> </ul> </li> </ul>	11	\$	\$	
<b>Additional Scope of Work for installation, if needed</b>	<ul style="list-style-type: none"> <li>Electrician may be needed to make an outlet change</li> <li>Max amp needed for the merchandiser is 15 Amp.</li> <li>Plug must be 220 volts</li> <li>See "Section 6" for example</li> </ul>	11	\$	\$	
<b>Delivery/Shipping Cost:</b>				\$	

"Approved equals" must be approved by IDEA. Please provide the full specifications on a separate document in addition to your bid. Specifications for any deviations should be listed out similar to the specifications provided above.

Merchandiser Unit Price	\$ _____
Delivery/Shipping	\$ _____
Outlet Change (if needed)	\$ _____
<b>TOTAL COST</b>	<b>\$ _____</b>

Campus	Address	Delivery date: No later than June 30, 2024
<b>SAN ANTONIO</b>		
IDEA Eastside	2519 Martin Luther King Dr. San Antonio, Texas 78203	June 30, 2024
IDEA Brackenridge	5555 Old Pearsall Rd San Antonio, TX 78242	June 30, 2024
IDEA Judson	13427 Judson Rd. San Antonio, Texas 78233	June 30, 2024
<b>RIO GRANDE VALLEY</b>		
IDEA Palmview	4100 N. Schuerbach Rd. Palmview, Texas 78572	June 30, 2024
IDEA Toros	3300 East Texas Road Edinburg, Texas 78542	June 30, 2024
<b>AUSTIN</b>		
IDEA Kyle	640 Philomena Dr. Kyle, Texas 78640	June 30, 2024
IDEA Round Rock	3301 Greenlawn Blvd Round Rock, Texas 78664	June 30, 2024
<b>TARRANT COUNTY</b>		
IDEA Rise	3000 S. Cherry Lane Fort Worth, TX 76116	June 30, 2024
<b>HOUSTON</b>		
IDEA Spears	2010 Spears Rd. Houston, TX 77067	June 30, 2024
<b>PERMIAN BASIN</b>		
IDEA Yukon	7300 East Yukon Road Odessa, Texas 79765	June 30, 2024
<b>EL PASO</b>		
IDEA Mesquite Hills	11881 Dyer St., El Paso, Texas 79934	June 30, 2024



## Q&A

- Questions relevant to projects & solicitation process
- Questions and responses will be posted as an addendum



Use "Raise hand" button via BlueJeans when you have a question

# Closing

- Agenda, notes, and recording link will be posted as an addendum
- Final attendee list: If you haven't already, please type name, title, and org in the chat

