

IDEA PUBLIC SCHOOLS BOARD POLICY MANUAL
POLICY GROUP 3 – STUDENTS
STUDENT AND PARENT COMPLAINTS AND GRIEVANCES

PG-3.30

Sec. 1. GUIDING PRINCIPLES

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

a) *Informal Process*

IDEA Public Schools encourages students and parents to discuss their complaints or grievances with the appropriate teacher, principal, or other campus administrator who has the authority to address the concerns. Concerns and complaints should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

b) *Grievance Procedures*

The Superintendent or designee shall develop a detailed grievance process; this process shall recognize the Board’s final authority to hear or decide parent and student grievances. The grievance process shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or “mini-trial” at any level.

The Superintendent or designee shall ensure that the detailed grievance process is made available to students and parents through the Student Handbook.

c) *Board Consideration of Student and Parent Grievances*

The Board shall retain final authority to hear or decide parent and student grievances. *19 TAC 100.1033(b)(14)(C)(i)*.

The Board may conduct a closed meeting when hearing or deciding a parent or student grievance as allowed by applicable law. *Gov’t Code Ch. 551, Subch. D*.

d) *Freedom from Retaliation*

Neither the Board nor any IDEA Public Schools employee shall unlawfully retaliate against any student or parent for bringing a concern or complaint.

Sec. 2 . RETENTION.

This policy shall be retained until superseded, expired, or discontinued and for five (5) years thereafter in accordance with state law.

Sec. 3. CERTIFICATION.

The Undersigned, being the Secretary of the Corporation, hereby certifies that the foregoing represents a true copy of the Board Policy relating to Student and Parent Grievance Process, as

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originally adopted by the Board on July 28, 2023, and is in full force and effect and has not been revoked or amended.

DocuSigned by:

A. Ryan Vaughan

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Anthony Ryan Vaughan, Board Secretary

8/1/2023

Date Certified