

IDEA Florida, Inc.
Board of Directors Meeting
Wednesday, July 27, 2022
5:00pm EST

Board Members Present: Lizzette Reynolds, Nick Rhodes, Christina Barker, Gary Chartrand

Board Members Absent: none

Staff Present: Adam Miller, Carlo Hershberger, Daniel Garza, Megan Herron, Fernando Aguilar, Emily Neilson, Jennifer White, Andrew Clarence, Nkosi Smith

Legal Staff & Consultants Present: Daniel Woodring

Audience Present: none

Meeting is called to order at 5:03 pm EST.

Welcome, Call to Order and Establish Quorum

Board Chair Lizzette Reynolds welcomed all attendees to the meeting and confirmed quorum. Called meeting to order at <> pm EST.

Summary of Motions and Approvals

1. Approval of Amendment to Agenda and Approval of Agenda.

Motion by: Nick Rhodes

Seconded by: Christina Barker

All in favor: Vote passes unanimously

2. Adoption of 2022-23 Wellness Policy.

Motion by: Christina Barker

Seconded by: Nick Rhodes

All in favor: Vote passes unanimously

3. Adoption of 2022-23 Meal Charge Policy.

Motion by: Christina Barker

Seconded by: Nick Rhodes

All in favor: Vote passes unanimously

4. Adoption of 2022-23 Student Handbook.

Motion by: Nick Rhodes

Seconded by: Christina Barker

All in favor: Vote passes unanimously

5. Adoption of the 2022-23 Disqualification List.

Motion by: Nick Rhodes

Seconded: Christina Barker

All in favor: Vote passes unanimously

6. Adoption of the 2022-23 Employee Handbook.

Motion by: Christina Barker

Seconded by: Gary Chartrand

All in favor: Vote passes unanimously

7. Approval of the proposed 2022-23 Budget Amendment as presented.

Motion by: Nick Rhodes

Seconded by: Gary Chartrand

All in favor: Vote passes unanimously

8. Approval of amended Cathedrals Arts Project agreement as presented.

Motion by: Nick Rhodes

Seconded by: Christina Barker

All in favor: Vote passes unanimously

9. Approval of contract with Curriculum & Associates.

Motion by: Christina Barker

Seconded by: Nick Rhodes

All in favor: Vote passes unanimously

10. Approval of MOU with Jacksonville Sherriff's Office.

Motion by: Gary Chartrand

Seconded by: Nick Rhodes

All in favor: Vote passes unanimously

11. Approval of Consent Agenda

- Follett School Solutions for E-Library books

Motion by: Christina Barker

Seconded by: Gary Chartrand

All in favor: Vote passes unanimously

Financial Update

Carlo Hershberger, Senior Vice-President of Finance, presented the financial statements through May 2022. Both the month to date and year to date data shows a surplus.

Facilities Update

Daniel Garza, Managing Director of Facilities & Construction, presented the status update of both Jacksonville campuses, Bassett and River Bluff. Construction is well underway on both campuses. Portables are in place at River Bluff. TCOs for both campuses are projected to be received/submitted by 8/5 (Bassett) and River Bluff (8/9).

Regional Update from Executive Director

Adam Miller, Executive Director, provided an Executive Director report that included a state-wide update as well as regional update for both Tampa and Jacksonville. Adam provided information on the school grades for IDEA Victory and IDEA Hope. IDEA Victory received a C while IDEA Hope received a D. Adam provided information on several inputs that factored into the received school grades including both English Language Arts and Mathematics grade level achievement (mastery) as well as learning gains in both subjects. He focused in on the growth of the students in the lowest 25%. Adam presented comparative data to other schools in Hillsborough County as well as compared IDEA Victory and IDEA Hope data to other charter schools.

Adam followed the academic updates with updates on regional growth, including information about the construction market. The information provided in the launch analysis shows that costs and time are up and would impact the future campuses significantly.

Approval of Minutes

Jennifer White, Director of Board Relations & Governance, was available for any questions regarding June minutes. There were none from the board members and they motioned to approve the minutes. Minutes were approved unanimously.

Motion to Amend Agenda & Approval of Amended Agenda

Board Chair Reynolds explained that there was an item that needed to be reviewed by the board. The item is an action item requesting board approval to enter into a Memorandum of Understanding with Jacksonville Sherriff's Office (JSO) to provide school resource officers (SROs) to the Jacksonville campuses. Board members unanimously voted to approve the amendment. Agenda was amended.

2022-23 Wellness Policy

Megan Herron, VP of Health & Wellness, provided an overview of the updates to the Wellness Policy. Board members voted to approve the revisions and adopt the 2022-23 Wellness Policy unanimously.

2022-23 Meal Charge Policy

Fernando Aguilar, VP of Child Nutrition Program (CNP), presented the proposed updates to the existing Meal Charge Policy. Board members voted to approve the revisions and adopt the 2022-23 Meal Charge Policy unanimously.

2022-23 Student Handbook

Jennifer White, Director of Board Relations & Governance, provided an overview of the updates to the Student Handbook. Jennifer pointed out that the previously approved Discipline Matrix had been added to the Student Code of Conduct as well as highlighted that several updates to the health and safety sections had been updated to better aligned to state statutes. Legal had approved the revisions to Student Handbook. Board members voted unanimously to approve the 2022-23 Student Handbook.

2022-23 Disqualification List Policy

Adam Miller, Executive Director, presented a new statute that requires a "disqualification list" that is used during the hiring of employees. Adam highlighted the policy that had been reviewed and approved by legal. Board members voted to adopt the disqualification policy as presented.

2022-23 Employee Handbook

Emily Neilson, VP of Talent Development presented the updates to the employee handbook. Board members voted to approve the revisions and adopt the 2022-23 Employee Handbook.

Child Nutrition Program (CNP) 2022-23 Budget Amendment

Andrew Clarence, Managing Director of Financial Planning & Analysis, presented a proposed budget amendment that revises the Child Nutrition Program (CNP) line items in the 2022-23 budget. Board voted unanimously to approve amendment.

Cathedral Arts Project (CAP) Agreement Amendment

Jennifer White presented the proposed amendment to the previously approved agreement with Cathedral Arts Project (CAP). The amendments include the start date and times that CAP will provide services to students on all Jacksonville campuses. These changes also resulted in a slight increase that the principals approved. Board members voted to approve these adjustments.

Curriculum Associates Contract

Nkosi Smith, Director of Early Literacy, provided a presentation on the adaptive literacy provided by Curriculum Associates, including the negotiated cost of this service. The board approved entering into a contract with Curriculum Associates.

MOU with Jacksonville Sherriff's Office

Jennifer White, Director of Board Relations & Governance, presented the added agenda item. The proposed Memorandum of Understanding between IDEA Florida and the Jacksonville Sheriff's Office in Duval County sets forth the protocols for which the Sheriff's Primary Public Safety Answering Point will provide emergency services and real-time coordination between multiple first responder agencies and the school via the mobile panic alert system used by IDEA. Board members approved entering into MOU unanimously.

Consent Agenda

Consent agenda included contracts with Follett School Solutions to provide E-library books. Board approved consent agenda.

Public Comments

There were no public comments.

Member Comments

Board members discussed the format options for the board packet that was provided for their review.

Meeting Adjournment

The board adjourned the meeting at 6:01pm EST.

Certification

I certify that the foregoing are the true and correct minutes of the meeting of the Board of Directors of IDEA Florida, Inc. held on July 27, 2022.

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Nick Rhodes, IDEA Florida, Inc. Board Secretary