

Board Meeting Minutes

December 9, 2022

Board Members Present: Collin Sewell, Ed Rivera, Reba C. McNair, Saam Zarrabi, Erich Holmsten, Gary Lindgren, Theresa Barrera-Shaw (joined at 9:16 AM)

Board Members Not Present: Anthony Ryan Vaughan, David Earl, Michael Adams, Ovidio Vitas

Staff, Counsel, and Consultants Present: Joseph Hoffer, Dr. David Lee, Jeffrey Cottrill, Dolores Gonzalez, Leanne Hernandez, Cody Grindle, Martin Winchester Jessica Hess, Phillip Garza, Layne Fisher, Javier Campos, Kathey Mitchell, Macy Torres, Linda Parga, Sandra Sotelo, Alejandra Loya, Kathey Mitchell, Linda Parga, Macy Torres, Jill Dominguez, Ernie Cantu, Rolando Posada, Carlo Hershberger, Jessica Neyman, , Andrew Clarence, Erika Hernandez, Karla Casas, Jorge Chipres Castaneda, Fidel Ozuna, Tita Terán

Audience Present: Two Unknown Members

The meeting was called to order by Chair, Collin Sewell, at 9:11 AM CST

Welcome and Call to Order

Collin Sewell, Board Chair, welcomed the Board Members to the Board of Directors' meeting and confirmed quorum was present for the meeting in addition to members of the management team. Mr. Sewell, as presiding officer, conducted the meeting in the headquarters offices in Odessa, Texas, as duly posted. He further indicated some members joined via videoconference and a phone line was available for members of the public to join in the meeting if they wish to do so.

Public Comment

Jessica Hess, Sr. Chief of Staff and Administrative Officer, confirmed there were no requests for public comments.

Employee and Staff Comment

Jessica Hess, Sr. Chief of Staff and Administrative Officer, confirmed there were no requests for employee and staff comments.

Public Hearing: Charter FIRST

Leanne Hernandez, Chief Financial Officer, presented the 2021-22 Charter FIRST rating and the Financial Management report.

Committee Updates

Audit Committee

Ed Rivera, Committee Chair, presented the Audit Committee update from the December 1st meeting where he informed the Committee discussed high risk federal programs audit report, the senior leadership corporate card quarterly report, and the corporate card transactions for October 2022. . The next meeting is scheduled for January 10, 2023 at 10:00 AM.

Finance Committee

Erich Holmsten, Committee Chair, presented the Finance Committee update where he informed the Committee received updates and discussed the financial reporting timeline, the audit submission and Charter FIRST public hearing, the grants and contributions, the corporate card report for November 2022, the travel policy transaction exceptions, and treasury-related items such as the cash update and the Texas 2023 bond series. They reviewed the November budget amendments and proposed amendments for December 2022. The next meeting is scheduled for January 13, 2023

Executive Committee

Collin Sewell, Committee Chair, presented the Executive Committee update from the December 6th meeting where he informed the Committee reviewed the Employee Leave Policy and handbook revision. Th next scheduled meeting is January 10, 2023.

Real Estate Committee

Leanne Hernandez, Chief Financial Officer, presented the Real Estate Committee update from the November 28th meeting where she informed the Committee reviewed the tentative launch and divestment schedule, the sites approved for divestment, and the IDEA Southeast trespassing litigation. The next scheduled meeting is January 11, 2023.

Texas Accountability

Dr. Jeffrey Cottrill, Superintendent of Schools, presented the 2021-22 Texas Accountability information.

Target Improvement Plan: IDEA Palmview

Jill Dominguez, [INSERT TITLE], presented the target improvement plan for IDEA Palmview [ADD SUMMARY]

Motion by: Erich Holmsten
Second by: Reba Cardenas McNair
All in favor: All
All opposed: None

Motion passed unanimously.

Employee Leave Policy

Jessica Neyman, VP of Human Resources, presented the proposed revisions to the Employee Leave Policy/Staff Handbook. The Board passed a motion to approve the Employee Leave Policy/Staff

Handbook revisions.

Motion by: Erich Holmsten
Second by: Gary Lindgren
All in favor: All
All opposed: None
Motion passed unanimously.

Annual Governance Forms

Jessica Hess, Sr. Chief of Staff and Administrative Officer, presented request to approve the ratification of the annual governance forms. The Board passed a motion to ratify the annual governance form submission.

Motion by: Ed Rivera
Second by: Gary Lindgren
All in favor: All
All opposed: None
Motion passed unanimously.

Consent Agenda

The Board passed a motion to approve the consent agenda in one board action:

- a. Contracts
 - 1. Construction, Facilities, & Improvements
 - 2. Non-Construction
 - a) Consulting Services
 - b) Cooperative Agreements
 - c) Subscription Services
 - 3. Contract Ratification
- b. ADA Waiver
 - 1. IDEA Round Rock Tech (Academy & College Prep)
- c. Travel Policy Exceptions
- d. Budget Amendments – November 2022 (Exhibit A)
- e. Proposed Budget Amendments- December 2022 (Exhibit B)
- f. Corporate Card Violations Monthly Reports – October 2022
- g. November 18, 2022 Board Meeting Minutes
- h. November 18, 2022 Special Called Audit and Finance Committee Meeting Minutes
- i. November Committee Meeting Minutes
- j. December Committee Meeting Minutes

Motion by: Reba Cardenas McNair
Second by: Erich Holmsten
All in favor: All

All opposed None
Motion passed unanimously.

District-wide Intruder Detection Audit Report Findings

Jorge Chipres Castaneda presented the findings. Collin Sewell, Board Chair, requested this item to be further discussed in closed session.

Executive Session

The Board passed a motion to approve the transition into Executive Session to discuss matters pursuant to Govt. Code 551.071 (consultation with Legal Counsel regarding pending legal issues and matters), 551.072 (Real Estate Matters), 551.074 (personnel) and Govt. Code 551.082 (School Children, School District Employees, Disciplinary matter, or complaint) at 9:42 AM CST.

Motion by: Reba Cardenas McNair
Second by: Erich Holmsten
All in favor: All
All opposed None
Motion passed unanimously.

The Board passed a motion to reconvene in Open Session at 10:21 AM CST and announced no action occurred in Executive Session.

Motion by: Reba Cardenas McNair
Second by: Erich Holmsten
All in favor: All
All opposed: None
Motion passed unanimously.

Votes on Closed Session Items

The Board passed a motion to approve the settlement agreement, P.J. as discussed in closed session.

Motion by: Reba Cardenas McNair
Second by: Saam Zarrabi
All in favor: All
All opposed None
Motion passed unanimously.

Adjourn

The Board passed a motion to adjourn the meeting at 10:22 AM CST.

Motion by: Erich Holmsten

Second by: Gary Lindgren
All in favor: All
All opposed: None
Motion passed unanimously.

I certify that the foregoing are the true and correct minutes of the Board of Directors Meeting of IDEA Public Schools held on December 9, 2022.

Anthony Ryan Vaughan, Board Secretary

Date

Exhibit A October 2022 Budget Amendment Report

IDEA Public Schools – Requested Budget Amendments For the Month of October 2022

#	Revenue	Expense	Fund	Fund Description	Amendment Description
1	\$639,326.63	\$639,326.63	4312	420 - Foundation School Program	Finance Re-org
2	\$151,599.95	\$151,599.95	4312	420 - Foundation School Program	3 Spare Drivers - FTWR Region/Edgecliff
#	Revenue	Expense	Fund	Fund Description	Texas October Amendment to meet 94% ADA
1		(\$9,325,911.12)	4312	420 - Foundation School Program	TX October Amendment
2		(\$3,529,120.13)	4128	282 - ESSER III Grant	TX October Amendment
3		(\$1,624.60)	4512	499 - Scharbauer Foundation	TX October Amendment
4		(\$40,386.99)	4525	499 - Walton Foundation	TX October Amendment
5		(\$239,303.61)	4100	258 - Charter School Program	TX October Amendment
5	(\$17,597,205.00)		4312	420 - Foundation School Program	TX October Amendment - 96% to 94% Decrease in ADA
#	REVENUE	EXPENSE	FUND	Fund Description	FEDERAL & PHILANTHROPIC GRANTS
1	\$12,500.00	\$12,500.00	4802	499 - Uncon/Restricted >\$100K	Share Our Strength's No Kid Hungry
2	(\$8,105,833.35)	(\$8,105,833.35)	4100	258 - Charter School Program	XMEDIA Fund Swap to State Funds
3	\$8,105,833.35	\$8,105,833.35	4312	420 - Foundation School Program	XMEDIA Fund Swap to State Funds
4	\$118,086.00	\$118,086.00	4818	499 - Valley Baptist Legacy	New Philanthropic Revenue - Valley Baptist Legacy Foundation
5	\$10,000.00	\$10,000.00	4800	499 - Brackenridge Foundation	New Philanthropic Revenue - Anonymous
6	\$10,000.00	\$10,000.00	4802	499 - Uncon/Restricted >\$100K	New Philanthropic Revenue - It Gets Better Project
7	\$50,000.00	\$50,000.00	4802	499 - Uncon/Restricted >\$100K	Rockefeller Philanthropy Advisors
8	\$300,000.00	\$300,000.00	4804	499 - Friends of Carver	Friends of Carver new Revenue

October 2022 Budget Amendment Report

#	Fund	Transfer Total	Old Org/New Org	Fund Description	Transfers Between Organization Codes
1	4312	\$77,000.00	ICP/IA Various	420 - Foundation School Program	Right-Size Dreambox SW04 Enterprise Budget to campuses
2	4312	\$48,024.76	6100/Various	420 - Foundation School Program	Transfer funds to process reimbursement for Counseling Certification to correct campus
3	4312	\$84,143.50	Various	420 - Foundation School Program	Transfer funds bus driver Riverview to Palmview
4	4312	\$201,013.39	6310&3412/3420&3340	420 - Foundation School Program	Reclass Emily Nielson's FTE to 4 other FTE's - MD of Compliance & Risk Management, Director of HR Special Projects, HR Compliance Manager, National HR Administrator
5	4129	\$6,750.00	3411/1029	282 - TCLAS High Qlty After Sc	Move to campus for paraprofessional tuition based on grant goal to become certified teachers
7	4312	\$101,650.82	3610/3100	420 - Foundation School Program	Reorganization - Director of Officer Training & Engagement to Board of Directors
8	4312	\$165,534.04	7100/5000	420 - Foundation School Program	Schools Team - Assistant Superintendent of Authorizer Relations and Pupil Services
Fund	Request Total	Source	Location	CAPEX REQUESTS	
4312	\$6,363.00	Fund Balance	IDEA Brackenridge	Emergency Ratification: Fire Panel	
4312	\$14,685.00	Fund Balance	IDEA Brownsville	Emergency Ratification: Flag Pole leaning	
4110	\$16,995.00	Fund Balance	IDEA Carver	Emergency Ratification: IDEA Carver Water Heater	
4312	\$8,436.35	Fund Balance	IDEA Walzem	Emergency Capex: Walzem 4' Concrete Sidewalk	
4312	\$992,136.68	Fund Balance	Old HQ	Old HQ Angelita Mold	
4312	\$16,995.00	Fund Balance	IDEA Owassa	Gate Replacement	
Fund	Request Total	Source	Location	CAPEX REQUESTS - Travis	
4110/1100	\$40,000.00	Fund Balance	IDEA Travis	Fund Correction - CNP Travis Equipment	

Exhibit B November 2022 Budget Amendment Report

IDEA Public Schools – Requested Budget Amendments For the Month of November 2022

#	Revenue	Expense	Fund	Fund Description	Amendment Description	Region
3		34,884.96	4312	420 - Foundation School Program	Off cycle District Mechanic - RGVR	RGVR
#	REVENUE	EXPENSE	FUND	Fund Description	FEDERAL & PHILANTHROPIC GRANTS	Region
1	-	49,122.45	4906	Emergency	Funds for Hurricane IDA and Hurricane Ian That we received last year and will be using to support this year	TAMP
2	52,019.00	52,019.00	4145	Lone Star STEM Year 3	Add Revenue and Expense accounts for the Y3 Lone Star STEM grant award	RGVR
3	(18,430.00)	(18,430.00)	4131	225 - IDEA B Preschool	IDEA B Reduction to match the NOGA	NATL
4	1,742,384.55	1,742,384.55	4130	224 - IDEA B	IDEA B 2023G	NATL
5	-	259,756.61	4818	VBLF - HKH	21-22 VBLF - HKH Carry over	RGVR
6	584,896.00	\$0.00	4818-2022G	Valley Baptist Legacy Foundation	Approval Update: 4818-2022G_Valley Baptist Legacy Foundation Adding Revenue	RGVR
7	-	10,000.00	4802	499 - Uncon/Restricted >\$100K	Approval Update: New Philanthropic Revenue - It Gets Better Project	RGVR
8	-	50,000.00	4802	499 - Uncon/Restricted >\$100K	Approval Update: Rockefeller Philanthropy Advisors	Various
9	-	300,000.00	4804	499 - Friends of Carver	Approval Update: Friends of Carver	SATN
10	(403,635.00)	(403,635.00)	4128	282 - ESSER III Grant	Camp Rio ESSER Fund Swap	NATL
11	403,635.00	403,635.00	4312	420 - Foundation School Program	Camp Rio ESSER Fund Swap	NATL

November 2022 Budget Amendment Report

#	Fund	Transfer Total	Old Org/New Org	Fund Description	Transfers Between Organization Codes - Federal & Grants	
1	Various	10,130.98	ICP/IA Various		Right-Size Dreambox SW04 Enterprise Budget to campuses	NATL
2	4110	212,010.54	1057/1067	4110 - CNP	Transfer due to detail from previous amendment being incorrect	RGVR/PE RM
3	4110	70,000.00	Various	4110 - CNP	Kitchen Additions - CIP CapEx to Operating Transfer	Various
4	4110	16,200.70	Various	4110 - CNP	FARM Transfer to update allocations	Various
5	4122	2,725,740.00	Various	263 - Title III Part A	Title III 2023G Right-Sizing Campus Allocations	NATL
6	4310	150,000.00	4340/Various	410 - Inst'l Materials Allotm	Transfer from HQ to specific campuses for Pre-Ap Renewal in TX (CTXT)	NATL
7	4310	89,700.00	4340/Various	410 - Inst'l Materials Allotm	Transfer from HQ to specific campuses to pay for Kognity Invoices (CTXT)	NATL
8	4130	465,401.53	4130	224 - IDEA B	IDEA B 2023G transfer to campuses	NATL

November 2022 Budget Amendment Report

#	Fund	Transfer Total	Old Org/New Org	Fund Description	Transfers Between Organization Codes	
1	4129	6,750.00	3411/1029	TCLAS 4a	Move funds from compensation to campus org of participating teacher	NATL
2	4312	173,261.13	4312	420 - Foundation School Program	Reorganization - Move Growth Team to Chief Financial Officer	NATL
3	4312	82,362.47	3340/3323	420 - Foundation School Program	Prev August amendment Correction - Finance Contract Manager move from 3340 to 3323	NATL
4	4312	1,035,500.00	3411/Various	420 - Foundation School Program	Transfer IPDB funds to respective teachers' campuses	NATL
5	4312	46,228.29	5000/1022	420 - Foundation School Program	Flex teacher to SPED Teacher - increase remaining 5 months	RGVR
6	4312	3,369.96	6100/2013	420 - Foundation School Program	Transferring funds from IDEA's Special Education Program account string to the campus level to reimburse Tabitha Strong for Tuition Reimbursement	NATL
7	4312	1,460.21	6100/1005	420 - Foundation School Program	Transferring funds from IDEA's Special Education Program account string to the campus level to reimburse Dora Amaya for Tuition Reimbursement	NATL
8	4312	102,999.68	5150/Various	420 - Foundation School Program	Transferring funds held at the HQ Org 5150 to campuses for BridgeNet expenses	NATL
9	4312	72,000.00	5150/Various	420 - Foundation School Program	Transferring funds held at the HQ Org 5150 to campuses to pay CL stipends in December (We'll need to do another transfer in the spring for the second stipend payment)	NATL
10	4312	65,874.70	5180/Various	420 - Foundation School Program	CTE transfer from HQ to SAVE accounts	NATL
11	4312	39,658.79	6300/2001&2004	420 - Foundation School Program	Transfer Teacher Leader Foundation Stipends (TLFS) funds from 6300 to campuses for CTE	NATL

November 2022 Budget Amendment Report

Fund	Request Total	Source	Location	CAPEX REQUESTS	
4312	16,235.00	CNP Fund Balance	Carver	IDEA Carver - Water Heater (Emergency Ratification)	SATN
4312	67,500.00	Credit Line	IDEA Frontier	Bus Replacement: IDEA Frontier	RGVR
4312	11,586.85	Fund Balance	IDEA Spears	Exhaust Replacement: IDEA Spears	HOUS
4312	62,179.00	Fund Balance	IDEA Pharr	IDEA Pharr Playground	RGVR
4312	13,500.00	Fund Balance	IDEA Weslaco Pike	IDEA Weslaco Pike Capex Change Order for Portables	RGVR
1100	50,000.00	Fund Balance	IDEA Travis	IDEA Travis Portables 23-24	MLID
4312	5,600.00	Fund Balance	Camp Rio	Cabin Replacement: Change Order to include Cabin Windows	NATL
4312	65,000.00	Operating Budget	IDEA Palmview	CTE Dodge Ram purchase for Palmview	NATL