

Return of Unused Food Service Funds

At the end of each academic year, or upon the withdrawal of any student, the School will reconcile the amount of money paid by parents for food services with the actual number of meals purchased by students. If, at that time, it is determined that a parent has paid for more meals than were actually purchased by the student, the School will attempt to contact parents to determine the return of funds. Parents must elect in writing to do one of the following upon notice that unused funds remain in a student's account:

1. Carry over remaining funds to be credited towards student's account for the purchase of meals during the next school year;
2. Request reimbursement of any remaining funds; or
3. Donate the remaining funds to the School to cover the unpaid meal charges of other students that were uncollectable.

Parents must make this election within 90 days of the date of notice from the School, after which time the School will first attempt to credit the funds to the student's account for the purchase of meals during the next school year, or, if this is not possible, the School will assume the remaining funds to have been donated to the School. If the School is a tax exempt entity, the School will issue a receipt acknowledging the parent's donation and will treat the funds in the same manner as all other donations.

Notwithstanding the above, households approved for free- or reduced-price meals shall be reimbursed for any unused funds remaining in a student account at the end of the academic year or at such time as the student is no longer enrolled in the School.

Richard B. Russell National School Lunch Act, 42 U.S.C. 1751.