



IDEA Public Schools
2115 W. Pike Blvd.
Weslaco, Texas 78596

Board Meeting Minutes

July 22, 2022

Board Members Present: Collin Sewell, Ed Rivera, Reba C. McNair, David Earl, Xenia Garza, Erich Holmsten, Saam Zarrabi, Gary Lindgren, Ovidio Vitas

Board Members Not Present: Michael Adams, Anthony Ryan Vaughan

Staff, Counsel, and Consultants Present: Joseph Hoffer, Jeffrey Cottrill, Dr. David Lee, Dolores Gonzalez, Martin Winchester, Phillip Garza, Samuel Goessling, Leanne Hernandez, Jessica Hess, Jennifer Meer, Javier Campos, Alejandra Loya, Carlos Hershberger, Amir Roohi, Kathey Mitchell, Osvaldo Ramos, Fidel Ozuna, III

Audience Present: Dave Unknown Last Name

The meeting was called to order by Chair, Collin Sewell, at 11:40 AM CST

Welcome and Call to Order

Collin Sewell, Board Chair, welcomed the Board Members to the July 22, 2022 Board of Directors' meeting and confirmed quorum was present for the meeting in addition to members of the management team. Mr. Sewell, as presiding officer, conducted the meeting in the headquarters offices in Odessa, Texas, as duly posted. He further indicated some members joined via videoconference and a phone line was available for members of the public to join in the meeting if they wish to do so.

Public Comment

Jessica Hess, Sr. Chief of Staff and Administrative Officer, confirmed there were no prior requests for employee and staff comments, but made an announcement if anyone on the public line would like to participate.

Employee and Staff Comment

Jessica Hess, Sr. Chief of Staff and Administrative Officer, confirmed there were no requests for employee and staff comments.

Organizational Update

Dolores Gonzalez, Chief Program Officer, presented an update on the academic data on STAAR and 2nd grade reading. Martin Winchester, Chief Human Assets, shared the progress on instructional, operational, and overall hiring. Lastly, Layne Fisher, Chief Operations Officer, presented updates on enrollment and recruitment.

Committee Updates

Phillip Garza, Chief College Officer, provided the Academic update. The Committee met on July 19, 2022

and reviewed the academic data for all regions. The Committee also reviewed the updated 2022-23 student handbook. The Committee's next meeting is scheduled for August 4, 2022.

Erich Holmsten, Committee Chair, provided the Finance update. The Committee met on July 18 and reviewed the finance results for the month of May, the YTD variance report, the June budget amendments, the proposed July budget amendments, the child nutrition update, and the marketing RFP. The Committee's next meeting is scheduled for August 5th.

Ed Rivera, Committee Chair, presented the Audit update. The Audit Committee met on July 15, 2022. The Committee received an update on audit plan, reviewed the results of the internal audit risk assessment, and the 2022-23 proposed audit plan. The Committee's next meeting is scheduled for August 5, 2022.

Collin Sewell, Committee Chair, provided the Governance update. The Committee met on July 13, 2022 and reviewed the employment handbooks, dress code policy and the staff development and compensation policy. The Committee also reviewed the board operating procedures and received an update on board recruitment. The Committee's next meeting is scheduled for August 9, 2022.

Policy Recommendations

Jessica Hess, Sr. Chief of Staff and Administrative Officer, presented an overview of the policy recommendations that have been previously reviewed by the Board Committees and legal counsel. The Board passed a motion to approve the policy recommendations:

- a. Board Operating Procedures
- b. Staff Dress Code Policy
- c. 2022-23 Employee Handbook
- d. 2022-23 Student Handbook
- e. District Wellness Policy

Motion by: Reba C. McNair
Second by: Erich Holmsten
All in favor: All
All opposed: None
Motion passed unanimously.

Consent Agenda

The Board Chair announced that one contract had been added in the morning under the construction and improvements category. The contract is for the design for the safety and security project for 20 campuses in Texas. The Board Chair also announced that they would be pulling the June 7, 2022 Special Called Board Meeting and the June 9, 2022 Board Workshop minutes. The Board passed a motion to approve the consent agenda in one board action:

a. Contracts

1. Construction & Improvements
2. Non-Construction
 - a. Contracted Services
 - b. Copier Agreements
 - c. Transportation Services
 - d. Software Agreements
 - e. Professional Services
3. Contract Ratifications
4. Grant Agreement
- b. 2022-23 Internal Audit Plan
- c. Travel Policy Exceptions
- d. Purchasing Policy Exceptions
- e. **June 7, 2022 Special Called Board Meeting Minutes – PULLED**
- f. **June 9, 2022 Board Workshop Meeting Minutes – PULLED**
- g. June 17, 2022 Board Meeting Minutes
- h. **April Committee Meeting Minutes – previously approved**
- i. **May Committee Meeting Minutes – previously approved**
- j. June Committee Meeting Minutes
- k. Financial Statements – May 2022
- l. Budget Amendments – June 2022
- m. Proposed Budget Amendments – July 2022

Motion by: David Earl
Second by: Gary Lindgren
All in favor: All
All opposed: None
Motion passed unanimously.

Request for Proposal: Marketing Services

Candice Burns, Chief Communications Officer, presented an update on the request for proposal regarding the marketing services solicitation. The recommendation of the Chief Communications Officer is to secure at least two marketing firms.

Executive Session

The Board passed a motion to approve the transition into Executive Session to discuss matters pursuant to Govt. Code 551.071 (consultation with Legal Counsel regarding pending legal issues and matters), 551.072 (Real Estate Matters), 551.074 (personnel) and Govt. Code 551.082 (School Children, School District Employees, Disciplinary matter, or complaint) at 12:20 PM CST.

Motion by: David Earl

Second by: Ed Rivera
All in favor: All
All opposed None
Motion passed unanimously.

The Board passed a motion to reconvene in Open Session at 2:25 PM CST and announced no action occurred in Executive Session.

Motion by: Ed Rivera
Second by: Ovidio Vitas
All in favor: All
All opposed: None
Motion passed unanimously.

Votes on Closed Session Items

The Board passed a motion to approve Theresa Barrera-Shaw as the new board member of IDEA Public Schools.

Motion by: Reba C. McNair
Second by: Saam Zarrabi
All in favor: All
All opposed None
Motion passed unanimously.

The Board passed a motion to approve Theresa Barrera-Shaw as sole corporate member/director of the IPS Enterprises' Board.

Motion by: Saam Zarrabi
Second by: Ed Rivera
All in favor: All
All opposed None
Motion passed unanimously.

The Board passed a motion to approve the staff development and compensation policies as discussed in closed session.

Motion by: Erich Holmsten
Second by: Reba C. McNair
All opposed None
Motion passed unanimously.

The Board Chair indicated this item was in response to a clerical error from previous meeting. The Board was briefed by legal counsel in closed session on federal and state requirements for compensation of executive and wanted the record to reflect any person with any actual or potential conflict of interest recused themselves from all discussions, deliberations, and action, so that a disinterested board of directors' action could be taken. The Board received third-party comparability data on salary and total compensation by Mercer that the Board is relying on to support the compensation plan for the Chief positions. The Board passed a motion to approve the COO compensation, including a finding that the total compensation offered is fair, reasonable and not excessive based on the comparability data the board has considered and appropriate and in line based on the chiefs' respective education, experience, prior salary histories, the job duties performed, and what a typical person with similar skills, experience and job duties would earn for the COO for the 2022-23 school year.

Motion by: Reba C. McNair
Second by: Saam Zarrabi
All opposed None
Motion passed unanimously.

The Board passed a motion to direct HR and payroll to work with legal counsel on next steps as outlined.

Motion by: Reba C. McNair
Second by: Ovidio Vitas
All opposed None
Motion passed unanimously.

Adjourn

The Board passed a motion to adjourn the meeting at 2:29 PM CST.

Motion by: Ed Rivera
Second by: Saam Zarrabi
All in favor: All
All opposed: None
Motion passed unanimously.

I certify that the foregoing are the true and correct minutes of the Board of Directors Meeting of IDEA Public Schools held on July 22, 2022.

DocuSigned by:

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Anthony Ryan Vaughan, Board Secretary

8/26/2022

Date

July 2022 Budget Amendment Report

IDEA Public Schools – Requested Budget Amendments For the Month of July 2022

#	Revenue	Expense	Fund	Fund Description	Amendment Description	Region
1	\$317,336.78	\$317,336.78	4312	420 - Foundation School Program	Compliance & Administration - Reorganization (Including 4 new FTEs)	NATL
2	\$71,551.96	\$71,551.96	4312	420 - Foundation School Program	Ops - FTE Budget Adjustments (Safety Compliance Manager FTE July 1st Start & HQ Property Management Clerk for HQ Main)	NATL
3	\$120,918.07	\$120,918.07	4312 & 4120	420 - Foundation School Program / Title I Part A	AST -FTE Swaps, Promotions and additional Manager of DI Professional Development	NATL
4	\$964,795.77	\$964,795.77	4312	420 - Foundation School Program	Rightsize TX insurance Policy (8,121,603)	NATL
5	\$2,030.00	\$2,030.00	4312	420 - Foundation School Program	Donation from Naturalist Society for Camp Rio	Camp Rio
6	(\$110,355.26)	(\$110,355.26)	4312	420 - Foundation School Program	Career & Technology - Remove Ingram Hills from Participating Schools	SATN
7	\$553,822.00	\$553,822.00	4312	420 - Foundation School Program	CORE Value Signage - Removal (\$13K) & Installation (\$540K)	NATL
8	\$896,855.30	\$896,855.30	4312	420 - Foundation School Program	IST - Staff Mobility Deferred Start	NATL
9	\$520,595.55	\$520,595.55	4312	420 - Foundation School Program	Ops - 2nd Health Aide (LVN Pay Rate) & Clinic Budget	NATL

July 2022 Budget Amendment Report

IDEA Public Schools – Requested Budget Amendments For the Month of July 2022

#	REVENUE	EXPENSE	FUND	Fund Description	FEDERAL & PHILANTHROPIC GRANTS	Region
1	\$53,832.00	\$53,823.00	4340-2022G	429 - Texas Park and Wildlife	TPWD grant in support of IDEA Palmview CTE Agriculture program	RGVR
2	\$40,500.00	\$40,500.00	4129	TCLAS - ESSER III	TCLAS grant will be used in support of stipends for paraprofessionals to become certified teachers	NATL
3	\$717,510.00	\$717,510.00	4330-2022G	Dsylexia Grant	Dyslexia Grant will be used to suport Increase IDEA's capacity to appropriately serve students with dyslexia and related disorders in Texas by providing funding to support professional development training to teachers/administrators who serve students with dyslexia.	NATL
4	\$3,412,640.54	\$3,412,640.54	4329-2022G	Austism Grant	Autism grant will be used to implement innovative services that improve functional and/or academic outcomes for students with autism	NATL
5	\$214,210.13	\$214,210.13	4123-2022G	21st Century	21st Century FY 2021-22 Carryover	RGVR
6	\$394,505.25	\$394,505.25	4329-2022G	Austism Grant	Autism Grant FY2021-22 Carryover	AUST & RGVR
7	\$131,622.00	\$131,622.00	4148-2022G	ARP Homeless II Grant	ARP Homeless II Grant will be used to increase local education agencies (LEAs) and education service centers (ESCs) capacity to identify, enroll, and provide wraparound services to address the unique needs of homeless children and youth due to the impact of the COVID-19 pandemic.	NATL
8	\$118,920.00	\$118,920.00	XXXX-2022G	Brown Foundation SPED Grant	To "build our own" Special Education Teacher Pipeline and Residency Program to ensure all students and families in the region have access to highly qualified SPED teachers from their first day at IDEA through high school graduation	PERM

July 2022 Budget Amendment Report

IDEA Public Schools – Requested Budget Amendments For the Month of July 2022

#	REVENUE	EXPENSE	FUND	Fund Description	FEDERAL & PHILANTHROPIC GRANTS	Region
9	\$118,920.00	\$118,920.00	XXXX-2022G	Brown Foundation SPED Grant	To "build our own" Special Education Teacher Pipeline and Residency Program to ensure all students and families in the region have access to highly qualified SPED teachers from their first day at IDEA through high school graduation	MLID
10		(\$2,686,782.00)	4128	ESSER III	To fund swap ESSER III funding for the Athletics initiative with Fund 4312 funds	NATL
11		\$2,686,782.00	4312	420 - Foundation School Program	To fund swap ESSER III funding for the Athletics initiative with Fund 4312 funds	NATL
12	\$178,776.00	\$178,776.00	4536-2022G	Green Mountain Energy Sun Club Grant	To approve the grant agreement and budget detail for this new grant.	FTWR
#	Fund	Transfer Total	Old Org/New Org	Fund Description	Transfers Between Organization Codes	
1	4312	\$28,173.88	Various	420 - Foundation School Program	IST - Director of State Reporting (7/1 Start) & Procurement Analysts (8/1) Start	NATL
2	4312	\$63,934.76	Various	420 - Foundation School Program	Advancement - Managing Director & Manager Promotion (Org 7200) through the use of salary savings (Off-Cycle). Add back \$50K to Org 7000 DISC.	NATL
3	4312	\$197,150.82	Various	420 - Foundation School Program	Human Assets - FTE Swaps, Principal Prep Stipends and DISC Adjustments	NATL
4	4109	\$65,235.31	6101	TSLIP Grant	Correct Org for Mahoganne Kemp to 6101	NATL
6	4312	\$100,718.48	Various	289 - Teacher Incentive Fund	Right-Size SHARs Budget based on RISE Students	NATL

July 2022 Budget Amendment Report

IDEA Public Schools – Requested Budget Amendments For the Month of July 2022

Fund	Request Total	Source	Location		CAPEX REQUESTS
4312	\$177,471.00	General Fund	Angelita	21-22 Capex Rollover	Angelita Mold Remediation & Build Back Architectural Design (Under Litigation) Phase III is pending (~\$683K)
4312	\$19,292.33	General Fund	IDEA Alamo	21-22 Capex Rollover	1 Bus Engine Replacement - Alamo (21-22 Rollover)
4312	\$44,145.26	General Fund	IDEA Edinburg	21-22 Capex Rollover	2 Bus Engine Replacement - Edinburg (21-22 Rollover)
4312	\$25,037.51	General Fund	IDEA Montopolis	21-22 Capex Rollover	1 Bus Engine Replacement - Montopolis (21-22 Rollover)
4312	\$125,000.00	General Fund	IDEA Riverview	21-22 Capex Rollover	Portable for Academy
4312	\$7,599.99	General Fund	IDEA Walzem	21-22 Capex Rollover	Propane Stripper Machine
4312	\$9,575.73	General Fund	IDEA San Juan CP	21-22 Capex Rollover	Chiller HVAC Replacement
4312	\$49,500.00	General Fund	IDEA Elsa	21-22 Capex Rollover	AR Lab Renovation
4312	\$8,241.00	General Fund	IDEA Brownsville	21-22 Capex Rollover	Replace HVAC Coil/Chiller
4312	\$396,395.75	General Fund	IDEA ROSA	21-22 Capex Rollover	Projectors Installation

June 2022 Budget Amendment Report

IDEA Public Schools – Requested Budget Amendments For the Month of June 2022

#	REVENUE	EXPENSE	FUND	Fund Description	FEDERAL & PHILANTHROPIC GRANTS	Region
1		\$93,154.23	4800-2018G	Brackenridge Foundation	Spend down due to grant term ending 6.30.2022	SATN
2		(\$93,154.23)	4312	420 - Foundation School Program	Spend down due to grant term ending 6.30.2022	SATN
3		\$39,930.55	4802-SCRIP	Family Foundation	Educational programming - Texas	NATL
4		(\$39,930.55)	4312	420 - Foundation School Program	Educational programming - Texas	NATL
5		\$35,000.00	4802-MILE3	Miles Foundation	Tarrant County Permanent Substitute Teachers	FTWR
6		(\$35,000.00)	4312	420 - Foundation School Program	Tarrant County Permanent Substitute Teachers	FTWR
7		\$1,000,000.00	4806-2021G	Rainwater Charitable Foundation	Spend down due to grant term ending 6.30.2022	FTWR
8		(\$1,000,000.00)	4312	420 - Foundation School Program	Spend down due to grant term ending 6.30.2022	FTWR
9		\$150,000.00	4814-2020G	Perry Homes	Spend down up to payments received as no expenses have been coded to this grant.	HOUS
10		(\$150,000.00)	4312	420 - Foundation School Program	Spend down up to payments received as no expenses have been coded to this grant.	HOUS
11		\$100,000.00	4820-2020G	Holthouse Foundation for Kids	Spend down up to payments received as no expenses have been coded to this grant.	HOUS
12		(\$100,000.00)	4312	420 - Foundation School Program	Spend down up to payments received as no expenses have been coded to this grant.	HOUS
13		\$60,000.00	4824-2021G	Erik & Keri Stumberg	Spend down up to payments received as no expenses have been coded to this grant.	AUST
14		(\$60,000.00)	4312	420 - Foundation School Program	Spend down up to payments received as no expenses have been coded to this grant.	AUST
15		\$187,500.00	4522-2020G	Bill & Melinda Gates	Sped down as grant term end date is 7/31/2022.	PERM
16		(\$187,500.00)	4312	420 - Foundation School Program	Sped down as grant term end date is 7/31/2022.	PERM
17		\$6,250.00	4500-COLEW	Maria Cole, Chris Cole and Kelly Wenger	Spend down available equity.	PERM
18		(\$6,250.00)	4312	420 - Foundation School Program	Spend down available equity.	PERM
19		\$1,250.00	4500-DENMA	Jeremy & Denise Denman	Spend down available equity.	PERM
20		(\$1,250.00)	4312	420 - Foundation School Program	Spend down available equity.	PERM

June 2022 Budget Amendment Report

IDEA Public Schools – Requested Budget Amendments For the Month of June 2022

#	REVENUE	EXPENSE	FUND	Fund Description	FEDERAL & PHILANTHROPIC GRANTS	Region
21		\$7,500.00	4500-FDEAD	Franklin A. Deadrick	Spend down available equity.	PERM
22		(\$7,500.00)	4312	420 - Foundation School Program	Spend down available equity.	PERM
23		\$6,250.00	4500-MARKS	Barry & Nancy Marks	Spend down available equity.	PERM
24		(\$6,250.00)	4312	420 - Foundation School Program	Spend down available equity.	PERM
25		\$2,729.00	4520-2020G	East Foundation	Spend down available equity.	RGVR
26		(\$2,729.00)	4312	420 - Foundation School Program	Spend down available equity.	RGVR
27		\$500,000.00	4514-2019G	Abell Hanger	Spend down available equity.	PERM
28		(\$500,000.00)	4312	420 - Foundation School Program	Spend down available equity.	PERM
29		\$156,857.15	4504-2019G	Ewing Halsell	Spend down due to cancellation of remaining payments.	SATN
30		(\$156,857.15)	4312	420 - Foundation School Program	Spend down due to cancellation of remaining payments.	SATN
31		\$84,428.62	4516-2019G	Louise & Michael Burke	Spend down due to amendment of remaining payments & restriction.	SATN
32		(\$84,428.62)	4312	420 - Foundation School Program	Spend down due to amendment of remaining payments & restriction.	SATN
33		\$12,500.00	4902	BBVA Foundation	Spend down available equity.	NATL
34		(\$12,500.00)	4312	420 - Foundation School Program	Spend down available equity.	NATL
35		\$14,500.00	4903-BBVAF	BBVA Foundation	Spend down available equity.	NATL
36		(\$14,500.00)	4312	420 - Foundation School Program	Spend down available equity.	NATL
37		\$10,000.00	4903-POWEL	Powell Foundation	Spend down available equity.	HOUS
38		(\$10,000.00)	4312	420 - Foundation School Program	Spend down available equity.	HOUS
39		\$199,244.97	1153-2022G	Burke Foundation	To spend down the unrestricted grant for Burke Foundation	NATL
40		(\$199,244.97)	4312	420 - Foundation School Program	To spend down the unrestricted grant for Burke Foundation	NATL

June 2022 Budget Amendment Report

IDEA Public Schools – Requested Budget Amendments For the Month of June 2022

#	Fund	Transfer Total	Old Org/New Org	Fund Description	Transfers Between Organization Codes
1	4312	\$5,000.00	5140/2031	420 - Foundation School Program	21-22 Playoff Reimbursement for Toros
2	4802-CSGFG	\$4,740.00	4310/1038	Charter school Growth Fund	Transfers Between Organization Codes
3	4808-2021G	\$100,000.00	Various	Morris Foundation	Transfers between org codes; Spend down due to grant term ending 6.30.2022
4	4503-2018G	\$300,000.00	Various	Brackenridge Foundation	Transfers between org codes; Spend down due to cancellation of remaining payments.
5	4500-RAULT	\$20,000.00	Various	Raul Tijerina Jr. Foundation	Transfers Between Organization Codes